

**SAUK COUNTY BOARD OF SUPERVISORS
PERSONNEL COMMITTEE MINUTES - REGULAR MEETING
DECEMBER 13, 2013 – Room 213, West Square Building**

MEMBERS PRESENT: T. Meister, H. Netzing, P. Tollaksen, S. Alexander

EXCUSED: C. Held

OTHERS PRESENT: M. Posewitz, C. Meister, J. Fry, J. Spencer, K. Fults, C. Bodendein, S. Muchow

ORDER OF BUSINESS. The meeting was called to order by Meister at 1:30 P.M. and was certified to be in compliance with the Open Meetings Law.

AGENDA. Motion by P. Tollaksen, second by H. Netzing, to adopt the agenda. **Motion carried.**

MINUTES. Motion by S. Alexander, second by P. Tollaksen, to approve the November 8, 2013, regular business meeting minutes as sent. **Motion carried.**

PUBLIC COMMENT. None

COMMUNICATIONS. Letters distributed from Group Health Cooperative and WPPA regarding decertification.

HIGHWAY DEPARTMENT. S. Muchow appeared to request ability to extend current recruitment eligibility list an additional six months. Motion by H. Netzing, second by P. Tollaksen, to approve the extension of the eligibility list an additional six months from passage. **Motion carried.**

SHERIFF'S DEPARTMENT INTERNAL PROMOTION. Sheriff Meister made request to internally promote E. Miller into Drug Enforcement Coordinator (project position) effective January 1, 2014. Motion by P. Tollaksen, second by S. Alexander, to approve the internal promotion as presented. **Motion carried.**

PUBLIC HEALTH INTERNAL PROMOTION. C. Bodendein appeared to request ability to internally promote J. Madalon to the Dental Hygienist .25 (project position) effective January 1, 2014. Motion by H. Netzing, second by S. Alexander, to approve the internal promotion as presented. **Motion carried.**

PUBLIC HEALTH INTERNAL PROMOTION. C. Bodendein appeared to request ability to internally promote S. Dankert into the Public Health Systems Analyst (project position) effective January 1, 2014. Motion by H. Netzing, second by P. Tollaksen, to approve the internal promotion as presented. **Motion carried.**

TREASURER LIMITED TERM EMPLOYEE EXTENSION. L. Geoghegan appeared to request ability to extend Accounting Assistant limited term employee an additional 12 months. The position has been allocated as part of 2014 budget. Motion by P. Tollaksen, second by S. Alexander, to extend the Accounting Assistant limited term employee as presented. **Motion carried.**

MULTIPLE EMPLOYMENT REQUEST. The Sheriff's Department requested the ability for S. Bongard to also perform work occasionally as a limited term employee (Dispatch) outside of regular hours for Administrative Analyst position. Motion by P. Tollaksen, second by H. Netzing, to approve multiple employment request as presented. **Motion carried.**

DEPARTMENTAL UPDATE. M. Posewitz distributed the monthly activities report including meetings, recruitments, terminations, labor activities, EAP utilization and benefits information. Some of the employer portions of the Affordable Care Act were delayed until 2015; the PCORI fees are still in place. The classification/compensation analysis is progressing, currently on target with anticipated timeline. Posewitz presented the Committee with the monthly unemployment statistics and wellness program initiatives. Motion by P. Tollaksen, second by H. Netzing, to approve monthly report and pay invoices in the amount of \$2,066. **Motion carried.**

Motion by T. Meister, second by P. Tollaksen, to adjourn until January 17, 2014, at 1:30 p.m. for regular business meeting. **Motion carried.**

MEETING ADJOURNED AT 2:17 P.M.

Respectfully submitted,

Signed by: Carol Held, Secretary