

**SAUK COUNTY BOARD OF SUPERVISORS  
PERSONNEL COMMITTEE MINUTES - REGULAR MEETING  
November 8, 2013 – County Board Gallery, West Square Building**

**MEMBERS PRESENT:** T. Meister, H. Netzing, P. Tollaksen, S. Alexander

**EXCUSED:** C. Held

**OTHERS PRESENT:** M. Posewitz, C. Meister, J. Fry, J. Spencer, K. Fults, C. Bodendein, C. Warwick, B. Orth

**ORDER OF BUSINESS.** The meeting was called to order by Meister at 1:30 P.M. and was certified to be in compliance with the Open Meetings Law.

**AGENDA.** Motion by P. Tollaksen, second by H. Netzing, to adopt the agenda. **Motion carried.**

**MINUTES.** Motion by H. Netzing, second by S. Alexander, to approve the October 11, 2013, regular business meeting minutes as sent. **Motion carried.**

**PUBLIC COMMENT.** None

**COMMUNICATIONS.** None

**CONSIDERATION OF RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO CREATE 1.0 FTE SOCIAL WORKER.** B. Orth appeared to request ability to create Social Worker position in the Children and Family Support Unit. The new position will assist with the backlog that currently exists in the unit. Motion by S. Alexander, second by T. Meister, to approve the resolution for the new position request as presented effective January 1, 2014. H. Netzing-Nay. **Motion carried.**

**CONSIDERATION OF RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO INCREASE HOURS OF CPS SOCIAL WORKER.** B. Orth appeared to request ability to change full time equivalency of the part-time CPS Social Worker to full-time status effective January 1, 2014. Motion by H. Netzing, second by P. Tollaksen, to approve the resolution as presented. **Motion carried.**

**CONSIDERATION OF RESOLUTION AUTHORIZING THE PUBLIC HEALTH DEPARTMENT TO CREATE 1.0 FTE PUBLIC HEALTH SYSTEMS ANALYST (PROJECT POSITION).** C. Bodendein and C. Warwick appeared to request ability to create project position to assist with the completion of the implementation of the software project and serve as backup for billing processes and payroll. Motion by P. Tollaksen, second by S. Alexander, to approve the resolution as presented effective January 1, 2014. H. Netzing-Nay. **Motion carried.**

**CONSIDERATION OF RESOLUTION AUTHORIZING THE SHERIFF'S DEPARTMENT TO CREATE DRUG ENFORCEMENT COORDINATOR (PROJECT POSITION).** Sheriff Meister appeared to request ability to create project position to assist with drug enforcement activities throughout the County. Motion by P. Tollaksen, second by H. Netzing, to approve the resolution as presented effective January 1, 2014. **Motion carried.**

**DEPARTMENTAL UPDATE.** M. Posewitz distributed the monthly activities report including meetings, recruitments, terminations, labor activities, EAP utilization and benefits information. Some of the employer portions of the Affordable Care Act were delayed until 2015; the PCORI fees are still in place. The classification/compensation analysis is progressing, currently on target with draft timeline. Posewitz presented the Committee with the monthly unemployment statistics and wellness program initiatives. Motion by P. Tollaksen, second by H. Netzing, to approve monthly report and pay invoices in the amount of \$3,988. **Motion carried.**

Motion by P. Tollaksen, second by S. Alexander, to adjourn until December 13, 2013, at 1:30 p.m. for regular business meeting. **Motion carried.**

**MEETING ADJOURNED AT 2:20 P.M.**

*Respectfully submitted,*

*Signed by: Carol Held, Secretary*