

**SAUK COUNTY BOARD OF SUPERVISORS  
PERSONNEL COMMITTEE MINUTES - REGULAR MEETING  
October 11, 2013 – Room 213, West Square Building**

**MEMBERS PRESENT:** T. Meister, H. Netzing, P. Tollaksen, S. Alexander

**EXCUSED:** C. Held

**OTHERS PRESENT:** M. Posewitz, A. Lee, S. Dankert, S. Muchow

**ORDER OF BUSINESS.** The meeting was called to order by Meister at 1:30 P.M. and was certified to be in compliance with the Open Meetings Law.

**AGENDA.** Motion by P. Tollaksen, second by S. Alexander, to adopt the amended agenda. **Motion carried.**

**MINUTES.** Motion by H. Netzing, second by P. Tollaksen, to approve the September 6, 2013, regular business meeting minutes as sent. **Motion carried.**

**PUBLIC COMMENT.** None

**COMMUNICATIONS.** None

**CONSIDERATION OF RESOLUTION AUTHORIZING THE HIGHWAY DEPARTMENT TO ELIMINATE ONE PATROLMAN AND CREATE ONE SKILLED LABORER.** S. Muchow appeared to request ability to eliminate one Patrolman position and create one Skilled Laborer position. The vacant position is due to retirement and currently allocated as part of the 2014 budget. Motion by H. Netzing, second by P. Tollaksen, to approve the resolution as presented. **Motion carried.**

**PUBLIC HEALTH TRAVEL REQUEST.** A. Lee and S. Dankert appeared to request ability to send staff member to accreditation to training in Washington D.C., in November with training dollars allocated as part of the 2013 budget (preparedness). Motion by H. Netzing, second by S. Alexander, to approve the travel request as presented. P. Tollaksen-Nay. **Motion carried.**

**ADRC.** M. Posewitz presented information regarding request to create an Interim ADRC Director (project position) as requested by the oversight committee. The project position is necessary to deal with the day to day operations and provide structured leadership to the department until a specific recruitment plan is developed. Motion by H. Netzing, second by S. Alexander, to create the Interim ADRC Director (project position) effective September 10, 2013. **Motion carried.**

**ADRC.** M. Posewitz appeared to request ability to internally promote K. Olson into the Interim ADRC Director (project position). The individual has been currently working as a limited term employee in the same capacity. Motion by S. Alexander, second by H. Netzing, to internally promote K. Olson into the Interim ADRC Director (project position). **Motion carried.**

**SHERIFF'S DEPARTMENT INTERNAL TRANSFER.** M. Posewitz presented information on behalf of the Sheriff regarding an internal promotion/transfer. The Sheriff has requested the approval to move a Jailer into a vacant Clerk position. Motion by P. Tollaksen, second by T. Meister to transfer/promote S.A. Statz into vacant Clerk position, effective upon departmental needs. **Motion carried.**

**CONSIDERATION OF RESOLUTION ESTABLISHING 2014 HEALTH INSURANCE PROGRAM.** M. Posewitz presented final health insurance proposals as received by broker; with a total of three proposals received. The group continues to have large claims and extremely high utilization in certain areas for the plan year. Continued to explore ways to reduce expenses. Discussion ensued. Final rates received continue to be lower than the State of Wisconsin plan and in addition to the affiliated surcharges based on underwriting and claims.

Plan design for 2014 as follows:

Prescription Drug Copay:

Tier one (generic) - \$10

Tier two (brand name) - \$30

Tier three (brand name/not previously covered) - \$50

Emergency Room/Urgent Care:

Emergency Room - \$125 (fee waived if admitted)

Urgent Care - \$30

Motion by S. Alexander, second by P. Tollaksen, to select Dean Health Plan for the 2014 health insurance plan as presented. H. Netzing-Nay. **Motion carried.**

**DEPARTMENTAL UPDATE.** M. Posewitz distributed the monthly activities report including meetings, recruitments, terminations, labor activities, EAP utilization and benefits information. Some of the employer portions of the Affordable Care Act were delayed until 2015; the PCORI fees are still in place. The classification/compensation analysis is progressing, currently on target with draft timeline. Posewitz presented the Committee with the monthly unemployment statistics and wellness program initiatives. Motion by P. Tollaksen, second by H. Netzing, to approve monthly report and pay invoices in the amount of \$2,866. **Motion carried.**

Motion by P. Tollaksen, second by S. Alexander, to adjourn until Friday, November 8, 2013, at 1:30 p.m. for regular business meeting. **Motion carried.**

**MEETING ADJOURNED AT 2:25 P.M.**

*Respectfully submitted,*

*Signed by: Carol Held, Secretary*