

**SAUK COUNTY BOARD OF SUPERVISORS
PERSONNEL COMMITTEE MINUTES - REGULAR MEETING
May 10, 2013 – County Board Gallery, West Square Building**

MEMBERS PRESENT: T. Meister, P. Tollaksen, S. Alexander, C. Held, H. Netzing

OTHERS PRESENT: M. Posewitz, K. Schauf, C. Meister, B. Michalek

ORDER OF BUSINESS. The meeting was called to order by Meister at 1:30 P.M. and was certified to be in compliance with the Open Meetings Law.

AGENDA. Motion by P. Tollaksen, second by C. Held, to adopt the agenda. **Motion carried.**

MINUTES. Motion by S. Alexander, second by C. Held, to approve the April 12, 2013, regular business meeting minutes as sent. **Motion carried.**

PUBLIC COMMENT. None

COMMUNICATIONS. Letter from WPPA received on May 9, 2013, was distributed. Committee not interested in pursuing the matter.

WCA WHOLE LIFE PRESENTATION. Agenda item postponed from the prior month. Discussion ensued regarding the WCA voluntary whole life program from WCA through Boston Mutual. Motion by C. Held to possibly revisit the item in six months. H. Netzing-Nay. **Motion carried.**

AFSCME LOCAL 252 EMPLOYEE GRIEVANCE. Sheriff Meister and M. Posewitz presented information on behalf of the employer regarding the grievance. The union was notified of the meeting but not present. The Sheriff has the ability to assign work within same division, also past practice regarding Court Security. Motion by P. Tollaksen, second by H. Netzing, to deny the grievance regarding assignment of duties. **Motion carried.**

RESOLUTION AUTHORIZATING THE CONSERVATION PLANNING & ZONING DIRECTOR TO ENTER INTO AGREEMENT WITH THE DEPARTMENT OF NATURAL RESOURCES. B. Michalek presented information with regard to the position creation and well as stipulations of the agreement. Dollars allocated for the creation of a half-time position, up to 20 hours per week. Position is grant funded and will work primarily with farmers as part of the Wisconsin Safe Drinking Water Nitrate Initiative. Motion by H. Netzing, second by P. Tollaksen, to approve the resolution as presented. **Motion carried.**

CONSIDERATION OF RESOLUTION FOR CLASSIFICATION AND COMPENSATION ANALYSIS. Additional discussion ensued regarding merits of the top three vendors selected at the March meeting. Specific dollar amount not to exceed what is currently allocated in budgets of the Administrative Coordinator and Personnel Department. Motion by P. Tollaksen, second by S. Alexander, to recommend the firm of Fox Lawson to conduct the classification and compensation analysis, with dollars allocated not to exceed \$70,000. Netzing-Nay. **Motion carried.**

DEPARTMENTAL UPDATE. M. Posewitz distributed the monthly activity report including meetings, recruitments, terminations, labor activities, EAP utilization and benefits information. There will be carry forward requests for Section 125 forfeitures, classification and compensation analysis and MIS projects. Posewitz presented the Committee with the monthly unemployment statistics and wellness program initiatives. The recent interest arbitration decision was also discussed; the item does not require Board action since the decision of the arbitrator is binding. Motion by H. Netzing, second by P. Tollaksen, to approve monthly report and pay invoices in the amount of \$125. **Motion carried.**

Motion by S. Alexander, second by P. Tollaksen, to adjourn until June 14, at 1:30 p.m. for regular business meeting. **Motion carried.**

MEETING ADJOURNED AT 2:40 P.M.

Respectfully submitted,

Signed by: Carol Held, Secretary