

**SAUK COUNTY BOARD OF SUPERVISORS
PERSONNEL COMMITTEE MINUTES - REGULAR MEETING
July 12, 2013 – Room 213, West Square Building**

MEMBERS PRESENT: T. Meister, S. Alexander, C. Held, H. Netzing

EXCUSED: P. Tollaksen

OTHERS PRESENT: M. Posewitz, C. Meister, J. Spencer, S. Muchow, T. Vandre, K. Schauf

ORDER OF BUSINESS. The meeting was called to order by Meister at 1:30 P.M. and was certified to be in compliance with the Open Meetings Law.

AGENDA. Motion by S. Alexander, second by H. Netzing, to adopt the amended agenda. **Motion carried.**

MINUTES. Motion by C. Held, second by S. Alexander, to approve the June 14, 2013, regular business meeting minutes as sent. **Motion carried.**

PUBLIC COMMENT. None

COMMUNICATIONS. None

ADRC. T. Vandre appeared to request ability to extend the current ABCD limited term employee an additional three to six months for project completion. Motion by S. Alexander, second by C. Held to extend the ABCD limited term employee, not to exceed six months in duration. **Motion carried.**

ADRC. T. Vandre appeared for travel request in excess of 300 miles for staff member to attend N4A conference in Louisville, Kentucky. All expenses are allocated in current budget. Motion by C. Held, second by H. Netzing, to approve the travel request as presented. **Motion carried.**

RESOLUTION AUTHORIZING THE HIGHWAY DEPARTMENT TO ELIMINATE ONE COMMERCIAL TRUCK DRIVER POSITION AND CREATE ONE SKILLED LABORER POSITION. S. Muchow appeared to request ability to eliminate one commercial truck driver position and create one skilled laborer position due to recent attrition. As positions become vacant plan to reassess and evaluate for feasibility. Motion by H. Netzing, second by T. Meister, to approve the resolution as presented. **Motion carried.**

SHERIFF'S DEPT. Sheriff Meister appeared to request ability to internally promote K. Snow into vacant Clerk position. Motion by H. Netzing, second by C. Held, to internally promote K. Snow into vacant Clerk position effective August 2, 2013. **Motion carried.**

DEPARTMENTAL UPDATE. M. Posewitz distributed the monthly activity report including meetings, recruitments, terminations, labor activities, EAP utilization and benefits information. Some of the employer portions of the Affordable Care Act were delayed until 2015; the PCORI fees are still in place. It is anticipated we should have preliminary health insurance numbers in August. Posewitz presented the Committee with the monthly unemployment statistics and wellness program initiatives. Motion by H. Netzing, second by S. Alexander, to approve monthly report and pay invoices in the amount of \$10,636. **Motion carried.**

Motion by S. Alexander, second by H. Netzing, to adjourn until August 13, at 2:00 p.m. for regular business meeting. **Motion carried.**

MEETING ADJOURNED AT 2:15 P.M.

Respectfully submitted,

Signed by: Carol Held, Secretary