

**SAUK COUNTY BOARD OF SUPERVISORS
MEETING NOTICE/AGENDA**

COMMITTEE: PERSONNEL COMMITTEE
DATE: Friday, December 10, 2010 TIME: 8:15 A.M.
PLACE: Room 213, Second Floor, West Square Building
505 Broadway, Baraboo, WI

REASON FOR MEETING: REGULAR

1. Call to Order and Certify Compliance with Open Meetings Law.
2. Adopt Agenda.
3. Adopt minutes of previous meeting.
4. Communications.
5. Public Health – Consideration and discussion of request for Environmental Health project position.
6. Public Health – Consideration of request for extension of RN limited term employee.
7. Treasurer – Consideration and discussion of extension of Accounting Assistant limited term employee.
8. AFSCME Local 252 Non-Sworn Unit – Grievance No. 2010-01 regarding Articles 4.04(d).
9. AFSCME Local 252 Sworn Unit – Grievance No. 2010-14 regarding disciplinary issue.
10. AFSCME Local 252 Sworn Unit – Grievance No. 2010-15 regarding disciplinary issue.
11. Possible closed session pursuant to Wis. Stats. § 19.85(1)(f) Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. Employee Grievances.
12. Reconvene in open session immediately following closed session.
13. AFSCME Local 252 Non-Sworn Unit – Possible consideration of clothing allowance side letter.
14. Discussion and consideration of performance appraisal process.
15. Department Updates:
 - a. Personnel Ordinance Update
 - b. Monthly Report
 - c. Ad Hoc Restructure Update
 - d. Update on Layoffs
 - e. Negotiations Update
 - f. Review and Approval of Vouchers
 - g. Next Meeting
 - h. Adjournment

COPIES TO:

County Clerk B. Mielke
Administrative Coordinator K. Schauf
Corporation Counsel T. Liebman
Personnel Committee: J. Lane/ T. Meister/ P. Tollaksen/ A. Lombard/ H. Netzingner

Personnel Department, Accounting Department

DATE NOTICE POSTED AND MAILED: December 6, 2010
PREPARED BY: Michelle Posewitz Personnel Department

Any person who has a qualifying disability that requires the meeting or materials at the meeting to be in an accessible location or format should contact Sauk County (608-355-3269 or TTY 608-355-3490) between the hours of 8:00 A.M. and 4:30 P.M., Monday through Friday, exclusive of legal holidays, at least 48 hours in advance of the meeting so that reasonable arrangements can be made to accommodate each request.