

**SAUK COUNTY BOARD OF SUPERVISORS
PERSONNEL COMMITTEE MINUTES - REGULAR MEETING
Friday, March 11, 2011 - Room 213 West Square Building**

Members Present: A. Lombard, H. Netzinger, J. Lane, P. Tollaksen, T. Meister

Others Present: C. Bodendein, M. Posewitz, K. Schauf, T. Liebman, M. Spoke-Cook, P. Burroughs, T. Stieve, C. Warwick, B. Orth, N. Rainford, M. Krueger

ORDER OF BUSINESS. The meeting was called to order by T. Meister at 2:00 P.M. and was certified to be in compliance with the Open Meetings Law.

AGENDA. Motion by P. Tollaksen, second by J. Lane, to adopt the amended agenda. **Motion carried.**

MINUTES. Motion by J. Lane, second by H. Netzinger, to approve the February 11, 2011, minutes of the regular business meeting minutes meeting as sent. **Motion carried.**

COMMUNICATIONS. T. Liebman communication from AFSCME Council 40 regarding status of negotiations. K. Schauf presented communication from the Land Conservation Committee regarding requests to fill vacant positions.

APPEARANCE. N. Rainford appeared before the group to urge the ratification of the outstanding AFSCME collective bargaining agreements with Sauk County.

EMBS. T. Stieve presented information regarding request for a limited term employee for approximately six months due to retirement of a Building Maintenance Technician. EMBS has restructured several areas as vacancies have occurred, including potentially centralizing all maintenance related functions. EMBS plans to eventually request the vacant Building Maintenance Technician be filled. Motion by P. Tollaksen, second by H. Netzinger, to approve Building Maintenance Technician limited term employee not to exceed six months. **Motion carried**

RESOLUTION AUTHORIZING OF HUMAN SERVICES TO ELIMINATE MENTAL HEALTH TECHNICIAN AND CREATE PART TIME PSYCHIATRIC NURSE. B. Orth presented resolution on behalf of Human Services to eliminate vacant Mental Health Technician and create part-time Psychiatric Nurse position to better serve the needs of the Community Support Program. Motion by J. Lane, second by H. Netzinger, to approve resolution as presented. **Motion carried.**

RESOLUTION AUTHORIZING THE CREATION OF FINANCIAL ANALYST PROJECT POSITION. C. Bodendein presented resolution on behalf of Public Health to create the project position of Financial Analyst. The position has taken on additional responsibilities as result of three other vacancies within the department. Motion by J. Lane, second by P. Tollaksen, to approve resolution as presented. H. Netzinger – Nay. **Motion carried.**

CLOSED SESSION COLLECTIVE BARGAINING STRATEGY AND PERFORMANCE APPRAISAL. Motion P. Tollaksen, second by H. Netzinger, to enter into closed session pursuant to Wis. Stats. § 19.85(1)(g), conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved and pursuant to Wis. Stats. § 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Roll Call vote was taken: Meister-Aye, Tollaksen-Aye, Netzinger-Aye, Lombard-Aye. Lane-Aye. **Motion Carried.**

Motion by H. Netzinger, second by J. Lane, to reconvene in open session. **Motion carried.**

RESOLUTIONS RATIFYING COLLECTIVE BARGAINING AGREEMENTS. Motion by P. Tollaksen, second by H. Netzinger, to postpone ratification of collective bargaining agreements between Sauk County and AFSCME Local 3148, AFSCME Local 252 (Non Sworn), AFSCME Local 360 and SEIU Healthcare Wisconsin. **Motion carried.**

RESOLUTION RATIFYING 2010-2011 COLLECTIVE BARGAINING AGREEMENT BETWEEN SAUK COUNTY AND AFSCME LOCAL 252 (SWORN UNIT). Motion by P. Tollaksen, second by J. Lane, to ratify the 2010-2011 collective bargaining agreement between Sauk County and AFSCME Local 252 (Sworn Unit). **Motion carried.**

DEPARTMENTAL UPDATE: K. Schauf presented revised version of the evaluation process for department heads. M. Posewitz distributed the activity report for the month including meetings, recruitments, terminations, labor activities and benefits information. Posewitz presented the Committee with the monthly unemployment statistics, updates on the department budget and updates to the Budget Repair Bill. An evening meeting will need to be scheduled for May or June to discuss programs and priorities. Motion by P. Tollaksen, second by H. Netzinger, to accept the Departmental Update as presented and to approve the bills in the amount of \$4,892.33. **Motion carried.**

Motion by A. Lombard, second by J. Lane, to adjourn until April 8, 2011, at 3:00 p.m. for regular business meeting. **Motion carried.**

MEETING ADJOURNED AT 4:15 P.M.

Respectfully submitted,

Signed by: Andrea Lombard, Secretary