

**SAUK COUNTY BOARD OF SUPERVISORS
PERSONNEL COMMITTEE MINUTES - REGULAR MEETING
Friday, April 8, 2011 - County Board Gallery West Square Building**

MEMBERS PRESENT: A. Lombard, H. Netzing, J. Lane, P. Tollaksen, T. Meister

OTHERS PRESENT: B. Bowers, M. McGlone, C. Bodendein, C. Warwick, T. Holloway, P. Burroughs, J. Bradley, S. Backeberg, M. Spoke-Cook, N. Rainford, M. Posewitz, R. Meister, K. Fults, M. Krueger, A. Bolin, S. Coens, S. Grossenbacher

ORDER OF BUSINESS. The meeting was called to order by T. Meister at 3:00 P.M. and was certified to be in compliance with the Open Meetings Law.

AGENDA. Motion by P. Tollaksen, second by A. Lombard, to adopt the amended agenda. **Motion carried.**

MINUTES. Motion by A. Lombard, second by J. Lane, to approve the March 11, 2011, minutes of the regular business meeting minutes meeting as sent. **Motion carried.**

COMMUNICATIONS. None

APPEARANCES. P. Burroughs, S. Coens, M. Spoke-Cook, appeared on behalf of AFSCME Local 252 (Non Sworn) regarding ratification of contract.

SHERIFF'S DEPARTMENT. K. Fults appeared regarding travel request in excess of 300 miles for detective to attend training in Las Vegas. Funds allocated in training budget with some grant monies available. Motion by P. Tollaksen, second by H. Netzing, to approve travel request as presented. **Motion carried.**

PUBLIC HEALTH. C. Bodendein appeared to request filling vacant Environmental Health Manager as project position due to resignation of Environmental Health Technician. Public Health must have a licensed Sanitarian, the manager position would be responsible for that piece, plans to leave EH Technician vacant. Motion by H. Netzing, second by J. Lane, to conduct recruitment for vacant Environmental Health Manager (project position) as presented. **Motion carried.**

PUBLIC HEALTH. C. Bodendein appeared to request the internal promotion of A. Lee to Administrative Analyst project position effective April 11, 2011. Motion by H. Netzing, second by J. Lane, to approve internal promotion of A. Lee as presented effective April 11, 2011. **Motion carried.**

AFSCME LOCAL 360 (HIGHWAY) SIDE LETTER. M. Posewitz presented information regarding the annual four day work week side letter between Sauk County and AFSCME Local 260. Motion by P. Tollaksen, second by A. Lombard, to approve the four day work week side letter as presented. **Motion carried.**

CLOSED SESSION COLLECTIVE BARGAINING STRATEGY. Motion A. Lombard, second by P. Tollaksen, to enter into closed session pursuant to Wis. Stats. § 19.85(1)(g), conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

Roll Call vote was taken: Meister-Aye, Tollaksen-Aye, Netzing-Aye, Lombard-Aye. Lane-Aye. **Motion Carried.**

Motion by P. Tollaksen, second by H. Netzing, to reconvene in open session. **Motion carried.**

RESOLUTION RATIFYING 2010-2012 COLLECTIVE BARGAINING AGREEMENT BETWEEN SAUK COUNTY AND AFSCME LOCAL 252 (NON SWORN). Motion by A. Lombard, second by J. Lane, not to ratify the 2010-2012 collective bargaining agreement between Sauk County and AFSCME Local 252 (Non Sworn Unit), direct the Personnel Director to formulate revised final offer. **Motion carried.**

CONSERVATION, PLANNING AND ZONING DIRECTOR. K. Schauf appeared to request Grade 21, Step 6, for the final candidate for position of Conservation, Planning and Zoning Director. Motion by P. Tollaksen, second by J. Lane, to approve rate of pay as requested. **Motion carried.**

VOLUNTARY SHORT TERM DISABILITY. M. Posewitz presented information to change short term disability carriers, voluntary benefit, no direct fiscal impact to employer. AFLAC will also administer the Section 125 plan in the future. Motion by P. Tollaksen, second by H. Netzing, to approve AFLAC as voluntary short term disability provider for Sauk County. **Motion carried.**

DEPARTMENTAL UPDATE: M. Posewitz distributed the activity report for the month including meetings, recruitments, terminations, labor activities and benefits information. Posewitz presented the Committee with the monthly unemployment statistics, updates on the department budget and updates to the Budget Repair Bill. A carryover request for Section 125 forfeitures will be requested as monies may only be allocated for specific purpose(s). An evening meeting will need to be scheduled for May or June to discuss programs and priorities. Motion by P. Tollaksen, second by H. Netzing, to accept the Departmental Update as presented and to approve the bills in the amount of \$4,892.33. **Motion carried.**

Motion by H. Netzing, second by A. Lombard, to adjourn until May 13, 2011, at 3:00 p.m. for regular business meeting. **Motion carried.**

MEETING ADJOURNED AT 4:20 P.M.

Respectfully submitted,

Signed by: Andrea Lombard, Secretary