

**SAUK COUNTY BOARD OF SUPERVISORS
PERSONNEL COMMITTEE MINUTES - REGULAR MEETING
Tuesday, June 7, 2011 - County Board Gallery, West Square Building**

MEMBERS PRESENT: A. Lombard, H. Netzing, J. Lane, P. Tollaksen

EXCUSED: T. Meister

OTHERS PRESENT: T. Vandre, C. Bodendein, C. Warwick, M. Posewitz, Media

ORDER OF BUSINESS. The meeting was called to order by Vice Chair P. Tollaksen at 5:00 P.M. and was certified to be in compliance with the Open Meetings Law.

AGENDA. Motion by H. Netzing, second by A. Lombard, to adopt the amended agenda. **Motion carried.**

MINUTES. Motion by A. Lombard, second by H. Netzing, to approve the May 13, 2011, minutes of the regular business meeting minutes meeting as sent. **Motion carried.**

COMMUNICATIONS. None

HEALTH CARE CENTER. M. Posewitz presented information on behalf of the Nursing Home Administrator requesting authorization to conduct recruitment for Registered Nurse (RN) 18 month project position. RN project position is currently budgeted for through 2011. Motion by A. Lombard, second by H. Netzing to authorize recruitment for RN position as requested. **Motion carried.**

ADRC. T. Vandre appeared to request travel in excess of 300 miles for conference in Washington D.C., in July, all applicable expenses are covered. Motion by A. Lombard, second by H. Netzing, to approve travel request as presented. **Motion carried.**

PUBLIC HEALTH. C. Bodendein appeared to request extension of Immunization Technician limited term employee (LTE) in excess of three months. Motion by H. Netzing, second by J. Lane, to extend Immunization Technician LTE an additional six months. **Motion carried.**

RESOLUTION RATIFYING 2010-2011 COLLECTIVE BARGAINING AGREEMENT BETWEEN SAUK COUNTY AND AFSCME LOCAL 252 (NON SWORN). Motion by H. Netzing, second by J. Lane, to ratify the 2010-2011 collective bargaining agreement between Sauk County and AFSCME Local 252 (Non Sworn Unit). **Motion carried.**

PROGRAMS AND PRIORITIES. M. Posewitz provided information regarding mandates, programs and priorities for the Personnel Department. The Department will continue to look for new ways to be more cost effective and efficient, however majority of programs mandated. No action taken.

DEPARTMENTAL UPDATE: M. Posewitz distributed the activity report for the month including meetings, recruitments, terminations, labor activities and benefits information. Posewitz presented the Committee with the monthly unemployment statistics, wellness program initiatives, process for 2012 health insurance renewal, updates on the department budget and Act 10/ Budget Repair Bill. Based on number of reclassification/new position requests will need to schedule joint meeting with Finance in July/August. Motion by H. Netzing, second by J. Lane, to accept the Departmental Update as presented and to approve the bills in the amount of \$7,234. **Motion carried.**

Motion by A. Lombard, second by J. Lane, to adjourn until July 15, 2011, at 8:30 a.m. for regular business meeting. **Motion carried.**

MEETING ADJOURNED AT 6:15 P.M.

Respectfully submitted,

Signed by: Andrea Lombard, Secretary