

**SAUK COUNTY BOARD OF SUPERVISORS
PERSONNEL COMMITTEE MINUTES - REGULAR MEETING
Friday, November 11, 2011 - Room 213, West Square Building**

MEMBERS PRESENT: A. Lombard, H. Netzing, J. Lane, T. Meister, P. Tollaksen

OTHERS PRESENT: M. Posewitz, B. Orth, J. Arendsee, T. Vandre, P. Murray, P. Power, M. Krueger

ORDER OF BUSINESS. The meeting was called to order by Meister at 1:00 P.M. and was certified to be in compliance with the Open Meetings Law.

AGENDA. Motion by P. Tollaksen, second by J. Lane, to adopt the agenda. **Motion carried.**

MINUTES. Motion by A. Lombard, second by H. Netzing, to approve the September 9, 2011, amended minutes and the September 30, 2011, regular business meeting minutes as sent. **Motion carried.**

COMMUNICATIONS. M. Posewitz distributed letter from the business representative from WPPA.

ADRC. T. Vandre appeared to request ability to conduct recruitment for vacant Nutrition and Prevention Specialist. Position is currently budgeted for in 2012 with the majority funded through grant dollars. Motion by J. Lane, second by P. Tollaksen, to authorize recruitment for Nutrition and Prevention Specialist. **Motion carried.**

CLERK OF COURTS. V. Meister appeared to request ability to conduct recruitment for vacant Deputy Clerk of Courts position. Position is currently levy funded and allocated as part of the 2012 budget. If filled internally, possibility of eliminating limited term employee. Motion by P. Tollaksen, second by H. Netzing, to approve recruitment for vacant Deputy Clerk of Courts position. Meister abstains. **Motion carried.**

EMBS. M. Posewitz presented on behalf of T. Stieve request to internally promote B. Clement into vacant Maintenance Technician position effective October 17, 2011. Motion by P. Tollaksen, second by A. Lombard, to approve internal promotion as presented. **Motion carried.**

HUMAN SERVICES. B. Orth and J. Arendsee presented information to request creation of new Economic Support Technician (project position). Workload in Economic Support continues to increase, planning to eliminate vacant clerical support position to allocate funding for this position. Motion by J. Lane, second by A. Lombard, to create Economic Support Worker (project position), as presented. **Motion carried.**

SHERIFF'S DEPARTMENT. M. Posewitz appeared on behalf of the Sheriff's Department to request extension of current Patrol eligibility list up to an additional six months. Motion by P. Tollaksen, second by J. Lane, to extend Patrol eligibility list as requested. **Motion Carried.**

CLOSED SESSION COLLECTIVE BARGAINING STRATEGY. Motion J. Lane, second by P. Tollaksen, to enter into closed session pursuant to Wis. Stats. § 19.85(1)(e), deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Roll Call vote was taken: Meister-Aye, Tollaksen –Aye, Netzing-Aye, Lombard-Aye. Lane-Aye. **Motion Carried.**

Motion by H. Netzing, second by J. Lane, to reconvene in open session. **Motion carried.**

DEPARTMENTAL UPDATE: M. Posewitz distributed departmental budget numbers and activity report for the month including meetings, recruitments, terminations, labor activities and benefits information. Posewitz presented the Committee with the monthly unemployment statistics and wellness program initiatives. The additional UI special assessment and overall process was also discussed.

Motion by P. Tollaksen, second by J. Lane, to accept the Departmental Update and approve the bills in the amount of \$2,095.55. **Motion carried.**

Motion by A. Lombard, second by H. Netzing, to adjourn until December 1, 2011, at 3:00 p.m. for regular business meeting. **Motion carried.**

MEETING ADJOURNED AT 2:15 P.M.

Respectfully submitted,

Signed by: Andrea Lombard, Secretary