

**SAUK COUNTY BOARD OF SUPERVISORS
MEETING NOTICE/AGENDA**

COMMITTEE: PERSONNEL COMMITTEE
DATE: Friday, January 13, 2012 **TIME:** 1:00 P.M.
PLACE: Room 213, Second Floor, West Square Building
505 Broadway, Baraboo, WI

REASON FOR MEETING: REGULAR

1. Call to Order and Certify Compliance with Open Meetings Law.
2. Adopt Agenda.
3. Adopt minutes of previous meetings.
4. Communications.
5. Sheriff's Department – Consideration of travel request in excess of 300 miles to Longmont, Colorado, for National Sheriff's Institute.
6. Conservation, Planning and Zoning - Consideration and discussion of recruitment for vacant Environmental Specialist position.
7. Conservation, Planning and Zoning – Consideration and discussion of Conservationist limited term employee extension.
8. Conservation, Planning and Zoning – Consideration and discussion of Planning and Zoning Intern extension.
9. Health Care Center – Possible consideration and discussion of temporary, Registered Nurse positions (project).
10. Health Care Center – Consideration and discussion of rate adjustment for Activity Therapy Aides.
11. Human Services – Consideration and discussion of recruitment for vacant Psychiatric Nurse (CSP).
12. Treasurer – Consideration and discussion of Accounting Assistant limited term employee extension.
13. Department Updates:
 - a. Update on Surveyor Status
 - b. Monthly Report
 - c. Negotiations Update
 - d. Review and Approval of Vouchers
 - e. Next Meeting
 - f. Adjournment

COPIES TO:

County Clerk B. Demars
Administrative Coordinator K. Schauf
Corporation Counsel T. Liebman
Personnel Committee: J. Lane/ T. Meister/ P. Tollaksen/ A. Lombard/ H. Netzing

Personnel Department, Accounting Department

DATE NOTICE POSTED AND MAILED: January 6, 2012
PREPARED BY: Michelle Posewitz Personnel Department

Any person who has a qualifying disability that requires the meeting or materials at the meeting to be in an accessible location or format should contact Sauk County (608-355-3269 or TTY 608-355-3490) between the hours of 8:00 A.M. and 4:30 P.M., Monday through Friday, exclusive of legal holidays, at least 48 hours in advance of the meeting so that reasonable arrangements can be made to accommodate each request.