

***Amended, **Amended**

**SAUK COUNTY BOARD OF SUPERVISORS
MEETING NOTICE/AGENDA**

COMMITTEE: PERSONNEL COMMITTEE
DATE: Friday, February 10, 2012 **TIME:** 1:00 P.M.
PLACE: Room 213, Second Floor, West Square Building
505 Broadway, Baraboo, WI

REASON FOR MEETING: REGULAR

1. Call to Order and Certify Compliance with Open Meetings Law.
2. Adopt Agenda.
3. Adopt minutes of previous meetings.
4. Communications.
5. ADRC – Consideration of travel request for the Aging and Disability Leadworker to attend Alliance of Information and Referral Systems conference in New Orleans, Louisiana.
6. ADRC – Consideration of classification change for Nutrition/Prevention Specialist.*
7. ADRC – Consideration and discussion of recruitment for two, vacant Van Driver positions.**
8. County Clerk – Consideration and discussion of recruitment for vacant Deputy County Clerk.*
9. County Clerk – Consideration of market adjustment for Deputy County Clerk.*
10. Health Care Center – Consideration of internal promotion of interim Business Manager.
11. Health Care Center – Consideration and discussion of Dietary limited term employee extension.
12. Health Care Center – Consideration and discussion of Environmental Services limited term employee extension.
13. Human Services – Consideration and discussion of recruitment for vacant Psychotherapist position.
14. Human Services – Consideration of travel request in excess of 300 miles to CMHC National User Group Conference in New Orleans, Louisiana.
15. Public Health – Consideration and discussion of creation of Public Health Technician (project position).
16. Veterans – Consideration of travel request in excess of 300 miles for National County Veterans Service Officer Annual Convention in Atlantic City, New Jersey.
17. Possible closed session pursuant to Wis. Stats. § 19.85(1)(e), deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Collective Bargaining Strategy.
18. Reconvene in open session immediately following closed session.
19. MIS – Consideration and discussion of creation of summer intern position.
20. Possible consideration and discussion of employee whole life policy (WCA).
21. Department Updates:
 - a. Non-Sworn employee policies
 - b. Elected Officials update
 - c. Monthly Report
 - d. Review and Approval of Vouchers
 - e. Next Meeting
 - f. Adjournment

COPIES TO:

County Clerk B. Demars
Administrative Coordinator K. Schauf
Corporation Counsel T. Liebman
Personnel Committee: J. Lane/ T. Meister/ P. Tollaksen/ A. Lombard/ H. Netzing

Personnel Department, Accounting Department

DATE NOTICE POSTED AND MAILED: February 9, 2012
PREPARED BY: Michelle Posewitz Personnel Department

Any person who has a qualifying disability that requires the meeting or materials at the meeting to be in an accessible location or format should contact Sauk County (608-355-3269 or TTY 608-355-3490) between the hours of 8:00 A.M. and 4:30 P.M., Monday through Friday, exclusive of legal holidays, at least 48 hours in advance of the meeting so that reasonable arrangements can be made to accommodate each request.