

**SAUK COUNTY BOARD OF SUPERVISORS
MEETING NOTICE/AGENDA**

COMMITTEE:

PERSONNEL COMMITTEE

A quorum of the Sauk County Highway and Parks Committee will be present at this meeting due to three supervisors serving on both committees.

DATE:

Friday, March 9, 2012 TIME: 1:00 P.M.

PLACE:

**Room 213, Second Floor, West Square Building
505 Broadway, Baraboo, WI**

REASON FOR MEETING:

REGULAR

1. Call to Order and Certify Compliance with Open Meetings Law.
2. Adopt Agenda.
3. Adopt minutes of previous meetings.
4. Communications.
5. Clerk of Courts – Consideration and discussion of recruitment for vacant Deputy Clerk of Courts position.
6. Public Health – Consideration and discussion of internal promotion of Public Health Technician.
7. AFSCME Local 252 (Sworn Unit) – Holiday pay grievance hearing (SD 2011-01).
8. Possible closed session pursuant to Wis. Stats. § 19.85(1)(f) Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. Employee Grievance.
9. Reconvene in open session immediately following closed session.
10. Consideration and discussion of Vacant Position Audits and 2013 budget process.
11. Department Updates:
 - a. Carryover Requests
 - b. Policies Update
 - c. Monthly Report
 - d. Review and Approval of Vouchers
 - e. Next Meeting
 - f. Adjournment

COPIES TO:

County Clerk B. Demars

Administrative Coordinator K. Schauf

Corporation Counsel T. Liebman

Personnel Committee: J. Lane/ T. Meister/ P. Tollaksen/ A. Lombard/ H. Netzing

Personnel Department, Accounting Department

DATE NOTICE POSTED AND MAILED:

March 2, 2012

PREPARED BY: Michelle Posewitz

Personnel Department

Any person who has a qualifying disability that requires the meeting or materials at the meeting to be in an accessible location or format should contact Sauk County (608-355-3269 or TTY 608-355-3490) between the hours of 8:00 A.M. and 4:30 P.M., Monday through Friday, exclusive of legal holidays, at least 48 hours in advance of the meeting so that reasonable arrangements can be made to accommodate each request.