

**SAUK COUNTY BOARD OF SUPERVISORS  
MEETING NOTICE/AGENDA**

**COMMITTEE:**

**PERSONNEL COMMITTEE**

A quorum of the Sauk County Highway and Parks Committee will be present at this meeting due to three supervisors serving on both committees.

**DATE:**

**Friday, April 13, 2012 TIME: 1:00 P.M.**

**PLACE:**

**Room 213, Second Floor, West Square Building  
505 Broadway, Baraboo, WI**

**REASON FOR MEETING:**

**REGULAR**

1. Call to Order and Certify Compliance with Open Meetings Law.
2. Adopt Agenda.
3. Adopt minutes of previous meetings.
4. Communications.
5. District Attorney – Consideration and discussion of recruitment for vacant Office Manager position.
6. Sheriff's Department – Discussion and consideration of change in minimum requirements for Patrol Deputy position.
7. Consideration and discussion of Side Letter between Sauk County and AFSCME Local 360 (Highway) Four Day Workweek.
8. Closed session pursuant to Wis. Stats. § 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Performance appraisal of Personnel Director.
9. Reconvene in open session immediately following closed session.
10. Possible consideration and discussion of Personnel Policies and Procedures.
11. Department Updates:
  - a. Carryover Requests
  - b. Policies Update
  - c. Monthly Report
  - d. Review and Approval of Vouchers
  - e. Next Meeting
  - f. Adjournment

**COPIES TO:**

County Clerk B. Demars

Administrative Coordinator K. Schauf

Corporation Counsel T. Liebman

Personnel Committee: J. Lane/ T. Meister/ P. Tollaksen/ A. Lombard/ H. Netzinger

Personnel Department, Accounting Department

DATE NOTICE POSTED AND MAILED:

April 5, 2012

PREPARED BY: Michelle Posewitz

Personnel Department

Any person who has a qualifying disability that requires the meeting or materials at the meeting to be in an accessible location or format should contact Sauk County (608-355-3269 or TTY 608-355-3490) between the hours of 8:00 A.M. and 4:30 P.M., Monday through Friday, exclusive of legal holidays, at least 48 hours in advance of the meeting so that reasonable arrangements can be made to accommodate each request.