

**SAUK COUNTY BOARD OF SUPERVISORS  
PERSONNEL COMMITTEE MINUTES - REGULAR MEETING  
June 12, 2012 - Room 213, West Square Building**

**MEMBERS PRESENT:** T. Meister, P. Tollaksen, H. Netzing, S. Alexander, C. Held

**OTHERS PRESENT:** K. Schauf, M. Posewitz, P. Barrett, K. Fults, K. Calkins, R. Dawson, T. Vandre, A. Lombard, M. Krueger, Media

**ORDER OF BUSINESS.** The meeting was called to order by Meister at 4:00 P.M. and was certified to be in compliance with the Open Meetings Law.

**AGENDA.** Motion by P. Tollaksen, second by S. Alexander, to adopt the amended agenda. **Motion carried.**

**MINUTES.** Motion by C. Held, second by H. Netzing, to approve the May 4, 2012, regular business meeting minutes as sent. **Motion carried.**

**COMMUNICATIONS.** None.

**PUBLIC COMMENT.** None.

**STRATEGIC PROGRAM REVIEW.** M. Posewitz presented information regarding programs and priorities for the department in conjunction with the annual budget process. The majority of programmatic areas are mandated by State/Federal government. We anticipate continued rise in health insurance premiums based on claims experience, however will continue work on wellness initiatives. There also continues to be some uncertainty with regard to Act 10/32. Motion by S. Alexander, second by H. Netzing, to approve the programs and priorities for the Personnel Department as presented. **Motion carried.**

**DISTRICT ATTORNEY.** P. Barrett appeared to request the ability to conduct recruitment for vacant Legal Secretary position which is currently allocated as part of the 2012 budget. The District Attorney will continue to look for additional ways to reduce costs and consolidate duties. Motion by P. Tollaksen, second by S. Alexander, to conduct the recruitment for vacant Legal Secretary position as requested. **Motion carried.**

**SHERIFF'S DEPARTMENT.** K. Fults appeared for travel request in excess of 300 miles for Detective to attend National Sex Offender Training in Arlington, Virginia. The U.S. Marshalls provides the training and partial reimbursement of expenses. Motion by P. Tollaksen, second by H. Netzing to approve the travel request as presented. **Motion carried.**

**ADRC.** T. Vandre appeared to request ability to conduct recruitment for vacant Elderly Benefits Specialist position. The position is currently allocated as part of the 2012 budget. Position will be offered to the employees currently on layoff status prior to actual recruitment. Motion by S. Alexander, second by H. Netzing, to conduct recruitment for vacant Elderly Benefits Specialist position as presented. **Motion carried.**

**DEPARTMENTAL UPDATE.** M. Posewitz distributed departmental budget numbers and activity report for the month including meetings, recruitments, terminations, labor activities and benefits information. Posewitz presented the Committee with the monthly unemployment statistics, wellness program initiatives and deferred compensation alternatives.

Motion by P. Tollaksen, second by H. Netzing, to accept the Departmental Update and approve the bills in the amount of \$4,209.88. **Motion carried.**

Motion by S. Alexander, second by H. Netzing, to adjourn until July 13, 2012, at 2:00 p.m. for regular business meeting. **Motion carried.**

**MEETING ADJOURNED AT 5:20 P.M.**

*Respectfully submitted,*

*Signed by: Carol Held, Secretary*