



SAUK COUNTY
PARKS + RECREATION

April 3, 2024

RE: Sauk County, Wisconsin
Design/Engineering Services for the Design and Construction of a Maintenance building at White Mound County Park

To Whom It May Concern,

Please note the following addendum to the Design/Engineering Services for the Design and Construction of a Maintenance building at White Mound County Park Request for Proposals, originally dated March 5, 2024.

1.5 Tentative Schedule of Events. The work included in this RFP should include a no later than date. The following is a tentative schedule of key dates, but Proposer should provide a schedule that includes these significant dates along with other dates essential to the Proposer’s work that they intend to follow with regard to this project.

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| March 5, 2024 | - RFP issued date |
| April 3, 2024 April 8, 2024 at 4:00 PM Central Time | - Deadline to submit clarifying questions date |
| April 18, 2024 at 1:00 PM Central Time | - Proposals due date |
| May 9, 2024 | - Contract awarded date |
| May/June 2024 | - Anticipated start date |
| October 31, 2024 | - Anticipated design completion date |
| 2025 | - Anticipated construction/occupancy date |

4.2 Requests for Clarification and Requests for Change. Proposers may submit questions regarding the specifications of the RFP. Questions must be received **in writing via email** on or before ~~April 3, 2024~~ **April 8, 2024**, 4:00 PM Central Time to the contact information as listed in Part 1.3 of this RFP. Requests for changes must include the reason for the change and any proposed changes to the requirements. The purpose of this requirement is to allow Sauk County the opportunity to provide clarifications or adjust RFP terms or technical requirements prior to the opening of Proposals. The County will consider all requested changes and, if appropriate, amend the RFP. The County will provide reasonable notice of its decision to all Proposers that have provided an address (email or U.S. postal service) to the Sauk County Land Resources and Environment Department for this procurement. No oral or written instructions or information concerning this RFP from County managers, employees or agents to prospective Proposals must bind County unless included in an Addendum to the RFP.

Clarification note: the previous date for submitting clarifying questions was April 3, 2024, which has been changed to April 8, 2024.

Sincerely,

Jekka Alt
Administrative Services Coordinator, Sauk County Parks + Recreation
(608) 355-4800
jekka.alt@saukcountywi.gov