

RESOLUTION NO. \_\_\_\_ - 2019

**AUTHORIZING THE CREATION OF ONE PART TIME (.49) PARKS AND RECREATION  
ASSISTANT FOR THE LAND RESOURCES AND ENVIRONMENT DEPARTMENT  
WITHIN THE 2020 BUDGET**

*Background: The purpose of the Parks and Recreation Assistant is to assist the Parks Program Coordinators in providing general assistance and support to assigned recreation programs, activities, and facilities; sets up and issues equipment for recreational activities; assists in on-site supervision of programs and events; and performs a wide variety of general and routine administrative and custodial tasks.*

*The position should improve and enhance customer service at White Mound Park; and will assist with building attendance and minor custodial duties as needed throughout the park system. In order to meet service demands and maintain the parks and their associated facilities, additional staff is needed to assist in those efforts. This type of support opens up opportunities for creation of promotion materials and other educational events. The goal would be to provide improved customer service, cleaner facilities with more open hours. We may be able to enhance some services and information, if we had the additional assistance.*

**Fiscal Impact:** ☐ None ☒ Budgeted Expenditure ☐ Not Budgeted

**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, the Land Resource and Environment Department is authorized to create one part-time (.49 FTE) Parks and Recreation Assistant position effective January 1, 2020.

For consideration by the Sauk County Board of Supervisors on October 15, 2019.

Respectfully submitted,

**SAUK COUNTY  
FINANCE COMMITTEE**

\_\_\_\_\_  
JOHN DIETZ, Chair

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THOMAS KRIEGL

\_\_\_\_\_  
JOHN DEGIOVANNI

\_\_\_\_\_  
KEVIN LINS

\_\_\_\_\_  
KRISTIN WHITE EAGLE

**SAUK COUNTY  
PERSONNEL COMMITTEE**

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TOMMY LEE BYCHINSKI, Chair

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SHANE GIBSON

\_\_\_\_\_  
PATRICIA REGO

\_\_\_\_\_  
CARL GRUBER

\_\_\_\_\_  
TIMOTHY MCCUMBER

**Fiscal Note:** The part-time Parks and Recreation Assistant position estimated salary of \$16,092. This position would replace one of the intern positions, which is currently budgeted at \$8,152. An additional \$7,940 would be levied to support the position.

**MIS Note:** None.