

RESOLUTION NO. _____ - 2018

**AUTHORIZING THE CREATION OF ONE (1) HALF-TIME (50%) ADMINISTRATIVE
SPECIALIST FOR THE SAUK COUNTY CRIMINAL JUSTICE COORDINATING PROGRAM
EFFECTIVE JANUARY 1, 2019**

Background: *The 2018 budget created a 20% Administrative Specialist for the Criminal Justice Coordinating Program. Due to increasing responsibilities/workload in Administration and growth in CJCC, a 20% position has been insufficient to provide adequate support to CJCC. Creating the Administrative Specialist at half-time (50%) in the CJCC will accommodate increasing workloads and responsibilities, and allow the existing 20% of Administrative Specialist time to be returned to the Administrative Coordinator.*

Fiscal Impact: ☐ None ☒ Budgeted Expenditure ☐ Not Budgeted

NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that one (1) half-time (50%) CJCC Administrative Specialist position be created.

For consideration by the Sauk County Board of Supervisors on October 16, 2018.

Respectfully submitted,

FINANCE COMMITTEE

JOHN DIETZ, Chair

TOM KRIEGL, Vice Chair

KRITIN WHITE EAGLE

WILLIAM F. WENZEL

KEVIN LINS

PERSONNEL COMMITTEE

TOMMY LEE BYCHINSKI, Chair

SHANE P. GIBSON, Vice Chair

PATRICIA REGO

CARL GRUBER

TIMOTHY MCCUMBER

Fiscal Note: The cost of salary & benefits (\$31,794)

MIS Note: The cost of the laptop will be \$1,600