

**RESOLUTION NO. \_\_\_\_\_ - 2017**

**AUTHORIZING TO CONTRACT WITH STUDIO MAYO ARCHITECTS TO RE-  
DESIGN PORTIONS OF THE SECOND FLOOR TO PROVIDE A UNIFIED SPACE  
FOR THE AGING AND DISABILITY RESOURCE CENTER**

**Background:** The Aging and Disability Resource Center of Sauk County works with adults and families who are affected by aging, disability, mental health or substance abuse issues, by providing information and access to services to enhance their quality of life. Currently the Aging and Disability Resource Center of Sauk County (“ADRC”) is divided into three office spaces; one in the basement of the West Square Building, one in Reedsburg, and the other on the first floor of the West Square Building. It has been strongly recommended by the State that the ADRC combine the office spaces together into one central location. The least disruptive way to accomplish combining the three offices into one central location is to move the ADRC to the second floor of the West Square Administration building, and move two leased office suites to the basement and first floor currently occupied by the ADRC. The current leased office space on the second floor will be re-designed to accommodate the ADRC’s needs. The first floor and basement spaces currently occupied by the ADRC will be re-designed to accommodate the leased office suites’ needs. The County Board approved Resolution 83-2017 supporting the ADRC in its application for grant monies to remodel space in the West Square Administration Building that will accommodate the ADRC staff in one location. \$30,000 in grant funding was acquired to be spent on the re-design of the ADRC in 2017.

A request for proposal was issued for the re-design of the office spaces and seven responses were received. The other responders along with proposed costs are included in the fiscal note. The most responsive proposal was received from Studio Mayo Architects at a cost of \$18,749.

**Fiscal Impact:** ☐ None ☒ Budgeted Expenditure ☐ Not Budgeted

**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session, hereby authorizes the Building Services Facilities Director to contract with Studio Mayo Architects at a cost of \$18,749 for the re-design of the Aging and Disability Resource Center office spaces in the West Square Administration Building; and,

**BE IT FURTHER RESOLVED**, that the Buildings Services Facilities Director is hereby authorized to approve change orders for any potential unforeseen conditions and so long as such change orders individually do not exceed 25% of the original design fee, so long as budget dollars are available for those changes.

For consideration by the Sauk County Board of Supervisors on November 14, 2017.

Respectfully submitted,

**PAGE 2**

**RESOLUTION NO. \_\_\_\_\_ - 2017**

**AUTHORIZING TO CONTRACT WITH STUDIO MAYO ARCHITECTS TO RE-  
DESIGN PORTIONS OF THE SECOND FLOOR TO PROVIDE A UNIFIED SPACE  
FOR THE AGING AND DISABILITY RESOURCE CENTER**

**AGING AND DISABILITY RESOURCE COMMITTEE**

\_\_\_\_\_  
THOMAS KRIEGL

\_\_\_\_\_  
DAVID MOORE

\_\_\_\_\_  
CHUCK SPENCER

\_\_\_\_\_  
CRAIG BRAUNSCHEWIG

\_\_\_\_\_  
REBECCA HOVDE

**PROPERTY AND INSURANCE COMMITTEE**

\_\_\_\_\_  
SCOTT VON ASTEN, CHAIR

\_\_\_\_\_  
WILLIAM HAMBRECHT

\_\_\_\_\_  
NATHAN JOHNSON

\_\_\_\_\_  
JEAN BERLIN

\_\_\_\_\_  
REBECCA HOVDE

**FISCAL NOTE:** \$30,000 in grant funding has been acquired by the Aging and Disability Resource Center department to pay for the re-design of offices spaces in 2017.

**MIS NOTE:** No MIS impact