

**Exhibit No. 1**  
**Scope of Services**  
**x Solar & Energy Efficiency Evaluation for Sauk County**  
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1. Complete a review of the Revised Investment Grade Energy Audit.
2. Develop a Plan for the appropriate size of the multi-site photovoltaic system, noting sites to be utilized, method of implementation, and anticipated performance.
3. Provide Funding Plan with options for the multi-site solar system.
4. Review the energy efficiency projects identified within the Revised Investment Grade Energy Audit, identify which projects would be appropriate to pursue, and provide a funding plan.
5. Provide preliminary engineering design services and structural engineering services limited to evaluating existing roofs. Hoffman will not provide final engineering design as these services and installation will be provided in the follow-up solicitations for solar and energy efficiency installation contractors.
6. Coordinate with serving electrical utilities to determine the acceptability of the solar systems.
7. Report the potential for legal issues with respect to solar installations under Wisconsin's regulatory framework to the extent Hoffman is aware of such issues. (Note: Hoffman is not licensed to provide legal advice. Legal review will be the responsibility of Sauk County. However, Hoffman shall not knowingly recommend a project for which it is common knowledge in the industry that such an installation is unlawful in the State of Wisconsin)

**Phase 2:**

1. Develop solicitation documents for solar systems and energy efficiency projects. Collect and evaluate bids; make recommendation to Sauk County. Oversee project installation.
2. Act as a representative of Sauk County to oversee construction; design and construction contracts will be held by Sauk County.
3. Verify compliance with State of Wisconsin statutes and regulations regarding bidding as well as compliance with County Financial Policies. Hoffman will inform Sauk County of any observed non-compliance by construction contractors retained by Sauk County; contractors remain responsible for compliance with all state and county requirements.
4. Review performance in the first and second months of operation and after one year and report to Sauk County on the results of the performance and comparisons to energy efficiency savings and power generation estimates.