**Resolution to Create One**

**Full Time (1.0 FTE) Environmental Health Technician Position**

**And Create One Full Time (1.0 FTE) Sanitarian Position**

**For the Sauk County Health Department**

**Within the 2017 Budget Process**

**WHEREAS,** the Sauk County Health Department continually strives to operate in an effective, efficient, and fiscally responsible manner; and

**WHEREAS**, the Sauk County Health Department is expanding full agent status with the Department of Agriculture, Trade and Consumer Protection and (DATCP) programs; and,

**WHEREAS**, the Sauk County Public Health, Environmental Health Division is responsible for multiple contracts with Department of Agriculture, Trade, and Consumer Protection, the Department of Safety and Professional Services, and The Department of Natural Resources; and,

**WHEREAS,** within the Sauk County jurisdiction, there are roughly 1,400 retail establishments that require, by state statute, a routine inspection once annually; and,

**WHEREAS,** the Sauk County Health Department will experience increasing demands for inspections and is expanding to meet the requirements of the Wisconsin 2016-2017 biennial budget; and,

**WHEREAS,** DATCP and the Food and Drug Administration (FDA) require properly credentialed Sanitarians and Environmental Health Technicians to complete the inspections; and

**WHEREAS**, the Sanitarian and Environmental Health Technician roles are to conduct investigations and provide consultation on a number of environmental health concerns including, but not limited to: lead, mold, air/water quality, radon, rabies control, solid waste, vector control, and hazardous/toxic materials, and inspections of hotels/motels, campgrounds, bed and breakfasts, restaurants, school lunch programs, retail food establishments, tattoo/body art establishments, and wells as assigned to determine compliance with public health statutes, regulations, and codes; and,

**WHEREAS,** in order to have quality programs and to grow these programs for the citizens of the County, the Health Director has evaluated the program requirements and how best to meet the goals and objectives and has determined that it is necessary to have an additional Sanitarian and Environmental Health Technician on staff to respond to a large quantity of public nuisance/human health hazard complaints, radon prevention concerns, and complaints for licensed establishments within the County; and,

**WHEREAS,** the Board of Health has endorsed the creation of the additional Sanitarian and Environmental Health Technicians position to carry out the required functions; and,

**WHEREAS,** the Personnel and Finance Committees have reviewed the position requests and determined that the need for the Sanitarian and Environmental Health Technician positions and funding exists.

**NOW, THEREFORE, BE IT RESOLVED,** by the Sauk County Board of Supervisors, met in regular session, that a Full-time Sanitarian position and Full-time Environmental Health Technician for the Sauk County Health Department be created effective January 1, 2017.

For consideration by the Sauk County Board of Supervisors on October 18, 2016.

Respectfully submitted,

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| **Sauk County**  **Personnel Committee**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Tim Meister - Chair  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Tommy Bychinski  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  David Moore  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Jean Berlin  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Henry Netzinger |  | **Sauk County**  **Finance Committee**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Tommy Lee Bychinski - Chair  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Richard M. Flint  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Eric Peterson  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Kristin White Eagle  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Martin F. Krueger |

Fiscal Note: The 2017 proposed budget contains adequate funding for the Environmental Health Technician and the Sanitarian position.

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|  | **FY 2017** | **FY 2018 *(est.)*** |
| Salary for FY 2017 | SAN - $56,646  EHT - $38,308 | SAN - $56,646  EHT - $38,308 |
| Benefits for FY 2017 | SAN - $24,219  EHT - $21,342 | SAN - $24,219  EHT - $21,342 |
| Computer Equipment | Existing | Existing |
| Other MIS Costs *(Software, wiring, etc.)* | Existing | Existing |
| Office Furniture | Existing | Existing |
| Office Supplies | Existing | Existing |
| Other Operating Expenditures | $0 | $0 |
| Renovation/Relocation Costs | $0 | $0 |
| *Revenues* ***(Use Negative #)***  **Annual Fees and contracts with DNR, DATCP** | ($133,489) | ($133,489) |
| **Tax Levy (Health Hazards) 5%** | ($7,026) | ($7,026) |
| **TOTAL** | $0 | $0 |

MIS Note: Computer equipment is already in place.