**Resolution to Eliminate One Full Time Environmental Health Technician Position And**

**create One Full Time (1.0 FTE) Sanitarian Position**

**For the Sauk County Health Department**

**Outside the 2016 Budget Process**

**WHEREAS,** the Sauk County Health Department continually strives to operate in an effective, efficient, and fiscally responsible manner; and

**WHEREAS**, the Sauk County Health Department is expanding full agent status with the Department of Agriculture, Trade and Consumer Protection and (DATCP) programs; and,

**WHEREAS**, the Sauk County Public Health, Environmental Health Division is responsible for multiple contracts with Department of Agriculture, Trade, and Consumer Protection, the Department of Safety and Professional Services, and The Department of Natural Resources; and,

**WHEREAS,** within the Sauk county jurisdiction, there are roughly 1,400 retail establishments that require, by state statute, a routine inspection once annually; and,

**WHEREAS,** the Sauk County Health Department will experience increasing demands for inspections and is expanding to meet the requirements of the Wisconsin 2016-2017 biennial budget; and,

**WHEREAS,** DATCP and the Food and Drug Administration (FDA) require properly credentialed Sanitarians and not environmental health technicians to complete the inspections; and

**WHEREAS**, the Sanitarian’s role is to conduct investigations and provide consultation on a number of environmental health concerns including, but not limited to: lead, mold, air/water quality, radon, rabies control, solid waste, vector control, and hazardous/toxic materials, and inspections of hotel/motels, campgrounds, bed and breakfasts, restaurants, school lunch programs, retail food establishments, tattoo/body art establishments, and wells as assigned to determine compliance with public health statues, regulations, and codes; and,

**WHEREAS,** in order to have quality programs and to grow these programs for the citizens of the County the Health Director has evaluated the program requirements and how best to meet the goals and objectives and has determined that it is necessary to have an additional Sanitarian on staff to respond to a large quantity of public nuisance/human health hazard complaints, radon prevention concerns, and complaints for licensed establishments within the County; and,

**WHEREAS,** the Board of Health has endorsed the creation of the additional Sanitarian position to carry out the required functions as established in lieu of the existing environmental health technician position; and,

**WHEREAS,** the Personnel and Finance Committees have reviewed the position request and determined that the need for the Sanitarian position and funding exists, subject to the elimination of the existing environmental health technician position.

**NOW, THEREFORE, BE IT RESOLVED,** by the Sauk County Board of Supervisors, met in regular session, that a Full-time Sanitarian position for the Sauk County Health Department be created and one Full time Environmental Health Technician be eliminated effective May 17, 2016.

For consideration by the Sauk County Board of Supervisors on May 17, 2016.

Respectfully submitted,

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| **Sauk County**  **Board of Health**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Donna Stehling- Chair  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  John Miller  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Doug Ament  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Kristin White Eagle  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Dr. Amy DeLong  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Stacy Zobel  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Ken Carlson | **Sauk County**  **Personnel Committee**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Tim Meister - Chair  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Tommy Bychinski  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  David Moore  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Jean Berlin  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Henry Netzinger | **Sauk County**  **Finance Committee**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Tommy Lee Bychinski - Chair  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Joseph Fish  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Eric Peterson  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Kristin White Eagle  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Martin F. Krueger |

Fiscal Note: The 2016 proposed budget contains adequate funding for the Sanitarian position. Funds are available from other vacant positions to offset the increased position cost of a Sanitarian versus an Environmental Health Technician.

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|  | **FY 2016** | **FY 2017 *(est.)*** |
| Salary for FY 2016 | $56,071 | $56,071 |
| Benefits for FY 2016 | $14,380 | $14,380 |
| Computer Equipment | Existing | Existing |
| Other MIS Costs *(Software, wiring, etc.)* | Existing | Existing |
| Office Furniture | Existing | Existing |
| Office Supplies | Existing | Existing |
| Other Operating Expenditures | $0 | $0 |
| Renovation/Relocation Costs | $0 | $0 |
| *Revenues* ***(Use Negative #)***  **Annual Fees and contracts with DNR, DATCP and DHS** | ($67,562) | ($67,562) |
| **Tax Levy (Health Hazards) 4.1%** | ($2,889) | ($2,889) |
| **TOTAL** | $0 | $0 |

MIS Note: Computer equipment is already in place.