**Resolution to create a Part Time Health Educator Position For the Sauk County Health Department Within the 2015 Budget Process**

**WHEREAS,** “a local health officer shall administer all funds received by the local health department for public health programs” as established by Wis. Stats. §251.06(d); and,

**WHEREAS**, “a county board shall appropriate funds for the operation of a health department and the local board of health shall annually prepare a budget ….” as established in Wis. Stats. §251.10; and,

**WHEREAS**, the Health Department’s strategic plan is to fund and grow programs to meet the needs of the citizens of Sauk County; and,

**WHEREAS**, A Health Educator’s role is to assist with the Community Needs Assessment, Community Health Improvement Plan (CHIP) and other educational programs; and,

**WHEREAS**, The accreditation process revolves around the Community Health Needs Assessment and Community Health Improvement plan, which are mandated ; and,

 **WHEREAS,** a Health Educator is trained in these processes along with education on grant writing; and,

**WHEREAS,** a Health Educator has the ability of a grant writer and will help all of the health department programs offset tax levy support; and,

**WHEREAS,** The department is taking on the management of the Aging and Disability Resource Center nutrition, prevention and caregiver programs; and,

**WHEREAS,** In order to have quality programs and to grow these programs for the older citizens of the county the Health Director, Deputy Director and ADRC Director have evaluated the program requirements and how best to meet the goals and objectives; and,

**WHEREAS,** the Board of Health has endorsed the creation of the Health Educator position to carry out the required functions as established; and,

**WHEREAS,** the Personnel and Finance Committees, as established in Wis. Stats. §13.19 (4)(d) of the Sauk County Code of Ordinances, have reviewed the position request and determined that the need for the Health Educator position and funding exist.

**NOW, THEREFORE, BE IT RESOLVED,** by the Sauk County Board of Supervisors, met in regular session, that a part-time Health Educator position for the Sauk County Health Department be created effective January 1, 2015.

For consideration by the Sauk County Board of Supervisors on November 11, 2014.

Respectfully submitted,

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| **Sauk County Personnel Committee** |  | **Sauk County Finance Committee** |
|  |  |  |
| *TIM MEISTER* - *Chair* |  | *TOMMY LEE BYCHINSKI – Chair* |
|  |  |  |
| *PETE TOLLAKSEN*- *Vice-Chair* |  | *WILLIAM F.WENZEL- VICE-CHAIR* |
|  |  |  |
| *CAROL HELD- Secretary* |  | *JOAN FORDHAM- Secretary* |
|  |  |  |
| *HENRY NETZINGER* |  | *ANDREA LOMBARD* |
|  |  |  |
| *SCOTT ALEXANDER* |  | *JASON L. LANE* |

Fiscal Note: The 2015 proposed budget contains adequate funding for the Health Educator position.

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|  | **FY 2015** | **FY 2016 *(est.)*** |
| Salary for FY 2015 | $42,465 | $42,465 |
| Benefits for FY 2015 | $17,615 | $17,615 |
| Computer Equipment | Existing | Existing |
| Other MIS Costs *(Software, wiring, etc.)* | Existing | Existing |
| Office Furniture | Existing | Existing |
| Office Supplies | Existing | Existing |
| Other Operating Expenditures | $0 | $0 |
| Renovation/Relocation Costs | $0 | $0 |
| *Revenues* ***(Use Negative #)*** |  |  |
| **MA Match Grant, Preparedness, & Older Americans Act Grant** | ($ 30,040) | ($ 30,040) |
| **TOTAL** | **$ 30,040** **(Match portion of Older Americans Act)** | **$ 30,040** **(Match portion of Older Americans Act)** |

MIS Note: Computer equipment is already in place and was purchased in 2014 as preparation.