

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29  
30  
31  
32  
33  
34  
35  
36  
37  
38  
39  
40  
41  
42  
43  
44  
45  
46  
47  
48  
49  
50  
51

**RESOLUTION #**

**Resolution to Approve Electronic Budget Book Software Package**

**Resolution offered by the Finance, Personnel, & Insurance Committee.**

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

**BACKGROUND:** Sauk County Accounting Department wishes to procure an Electronic Budget Book and modules to facilitate the creation of the annual budget for Sauk County. The County currently builds the Budget Book in an ad-hoc fashion using the financial system and various other reports and resources. The ideal system will provide operational support for all aspects of budget development and meet all applicable regulatory requirements. The successful vendor will perform any software installation and configuration required for the system. In addition, data migration, mapping and user training will to be provided. Four vendor responses to the January 6, 2025, Request for Proposal (RFP) were received by February 6, 2025. Three vendors were asked to demonstrate their hardware, software and related services. The Electronic Budget Book and related services will modernize and streamline the compilation of the budget through uniformity, efficiencies, and integration with the county financial system. The system will also allow for ease of calculating projections or scenarios for long-term planning. The 2025 Adopted Budget includes \$75,000 for this project.

**NOW, THEREFORE, BE IT RESOLVED,** by the Sauk County Board of Supervisors, met in regular session, does hereby authorize Sauk County Accounting Department to enter a contract with \_\_\_\_\_ for the Electronic Budget Book and related services that meet the RFP qualifications, not to exceed \$75,000.

Approved for presentation to the County Board by the Finance, Personnel and Insurance Committee, this \_\_\_\_ day of March 18, 2025

Consent Agenda Item: [ ] YES [ ] NO

Fiscal Impact: [ ] None [ X ] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority =  X  2/3 Majority = \_\_\_\_\_ 3/4 Majority = \_\_\_\_\_

The County Board has the legal authority to adopt: Yes \_\_\_\_\_ No \_\_\_\_\_ as reviewed by the Corporation Counsel, \_\_\_\_\_, Date: \_\_\_\_\_.

Offered and passage moved by:

**Finance, Personnel, & Insurance Committee**

\_\_\_\_\_  
Lynn Ebrel

☐ Aye ☐ Nay ☐ Abstain ☐ Absent

\_\_\_\_\_  
Terry Spencer

☐ Aye ☐ Nay ☐ Abstain ☐ Absent

\_\_\_\_\_  
Jake Roxen

☐ Aye ☐ Nay ☐ Abstain ☐ Absent

<hr/>	<input type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Andrea Lombard				
<hr/>	<input type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Tim McCumber				
<hr/>	<input type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Sheila Carver				
<hr/>	<input type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Gaile Burchill				
<hr/>	<input type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Brandon Lohr				
<hr/>	<input type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Aaron Evert				

**Fiscal Note:** The 2025 Adopted Budget includes \$75,000 use of General Fund Balance for the software and related services implementation costs. Ongoing software licensing and subscription costs will be included in future budgets.

**MIS Note:**