RESOLUTION #

**Resolution to Approve the Aging Disability Resource Center (ADRC) Hire a 1.0 Full Time Equivalent (FTE) Disability Benefit Specialist to overlap for transition and training purposes due to the ADRC Director Retirement and the Amend the 2025 Budget.**

**Resolution offered by the Aging and Disability Resource Governing Committee, Finance Committee, and Personnel & Insurance Committee.**

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

**BACKGROUND**: The current ADRC Director is retiring as of September 2, 2025. To have an effective transition in the department, there will need to be a period of staff overlap for training purposes. The Human Resources Director will create an additional 1.0 FTE Disability Benefit Specialist position for overlap during the transition. The ADRC has ADRC Fund Balance to cover the costs related to the transition and training period of four months costing $47,000.

**NOW, THEREFORE, BE IT RESOLVED,** that the Human Resources Director is hereby directed to create an additional 1.0 FTE Disability Benefit Specialist position for the overlap of training and transition, beginning May 1, 2025.

**BE IT FURTHER RESOLVED,** that the 2025 ADRC budget will be amended to include $47,000 in wages and benefits funded through ADRC Fund Balance.

Approved for presentation to the County Board this 18th day of March 2025.

Consent Agenda Item [ ] YES [ X ] NO

Fiscal Impact: [ ] None [ ] Budgeted Expenditure [ X ] Not Budgeted

Vote Required: Majority=\_\_\_\_\_\_ 2/3 Majority=\_\_X\_\_\_ 3/4 Majority=\_\_\_\_\_\_

The County Board has the legal authority to adopt: \_\_\_\_\_\_\_\_ as reviewed by the Corporation Counsel, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Offered and passage moved by:

**Aging and Disability Resource Governing Committee**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ □ Aye □ Nay □ Abstain □ Absent

Dennis Polivka

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ □ Aye □ Nay □ Abstain □ Absent

Andrea Lombard

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ □ Aye □ Nay □ Abstain □ Absent

 Gaile Burchill

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ □ Aye □ Nay □ Abstain □ Absent

 Patricia Rego

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ □ Aye □ Nay □ Abstain □ Absent

 Mark Waldon

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ □ Aye □ Nay □ Abstain □ Absent

 Rebecca Klitzke

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ □ Aye □ Nay □ Abstain □ Absent

 Judy Ellington

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ □ Aye □ Nay □ Abstain □ Absent

 Tut Grambling

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ □ Aye □ Nay □ Abstain □ Absent

 Laurie Grill

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ □ Aye □ Nay □ Abstain □ Absent

 Teresa Wolkowski

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ □ Aye □ Nay □ Abstain □ Absent

 Ross Curry

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ □ Aye □ Nay □ Abstain □ Absent

 Jeff Hanke

**Finance, Personnel and Insurance Committee**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ □ Aye □ Nay □ Abstain □ Absent

Lynn Ebrel

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ □ Aye □ Nay □ Abstain □ Absent

Gaile Burchill

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ □ Aye □ Nay □ Abstain □ Absent

 Shelia Carver

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ □ Aye □ Nay □ Abstain □ Absent

 Aaron Evert

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ □ Aye □ Nay □ Abstain □ Absent

 Brandon Lohr

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ □ Aye □ Nay □ Abstain □ Absent

 Andrea Lombard

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ □ Aye □ Nay □ Abstain □ Absent

 Timothy McCumber

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ □ Aye □ Nay □ Abstain □ Absent

 Jake Roxen

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ □ Aye □ Nay □ Abstain □ Absent

 Terry Spencer

**Fiscal Note:**  The estimated cost for staffing overlap for transition and training of the ADRC Director and Disability Benefit Specialist is $47,000 (wages $33,039 and benefits $13,665) funded by ADRC Fund Balance.

**MIS Note:** Existing technology resources will be utilized; MIS impact is limited to the time required to configure a new user and transfer existing licensing and equipment.