

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49
50
51
52
53

RESOLUTION #

Resolution to Amend the Land Resources and Environment 2024 Budget for the Purchase of Permitting & Licensing Community Development Software from Opengov

Resolution offered by the Land Resources and Environment Committee and Finance Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: The Land Resources and Environment Department's Planning and Zoning Service area uses a system to track all the various permits and processes that are required to implement state statutes and county ordinances through a program known as PZ Systems. Prior to 2001, there was an Access Database for each individual program or functional area. To consolidate the programs, the department worked with MIS to bring all this data together and to implement file sharing with the AS400 Tax System. Septic pumpers were also brought into the program through a lotus notes-based program that was located on the County website, in which pumpers would log-in to record parcel information for systems that had been pumped in accordance with state statute requirements.

Even this shared programming had limitations; and as a result, PZ Systems was born in 2016. PZ Systems is a program that was designed utilizing an outside consultant. The same consultant that designed the system was also brought in each time there were issues or updates needed to the program. As with any program, the system is now unsupported and is unable to conduct the additional functions that are necessary, for instance, a public portal where individuals can apply online for permits or inspections directly into the system.

Over the course of almost a year, the Department has reviewed five (5) different software providers and programs to find the software that would be most beneficial to the Department and the public we serve. Opengov was selected as the best option for the Department's needs moving forward.

THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that the County Administrator is authorized to enter a contract with Opengov for Permitting and Licensing Community Development Software for an amount not to exceed \$90,380.

BE IT FURTHER RESOLVED, that the LRE Budget be amended to include revenue/expenditure in the amount of \$90,380 using \$28,186 of carryforward funds and \$62,194 General Fund Balance.

Approved for presentation to the County Board by the Land Resources and Environment Committee and Finance Committee, this 21st day of May 2024.

Consent Agenda Item: [] YES [X] NO

Fiscal Impact: [] None [] Budgeted Expenditure [X] Not Budgeted

Vote Required: Majority = _____ 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes _____ No _____ as reviewed by the Corporation Counsel, _____, Date: _____

Offered and passage moved by: **Land Resources and Environment Committee**

☐ Aye ☐ Nay ☐ Abstain ☐ Absent

Lynn Eberl

☐ Aye ☐ Nay ☐ Abstain ☐ Absent

Peter Kinsman

☐ Aye ☐ Nay ☐ Abstain ☐ Absent

Marty Krueger

☐ Aye ☐ Nay ☐ Abstain ☐ Absent

Brandon Lohr

☐ Aye ☐ Nay ☐ Abstain ☐ Absent

Valerie McAuliffe

☐ Aye ☐ Nay ☐ Abstain ☐ Absent

Dennis Polivka

☐ Aye ☐ Nay ☐ Abstain ☐ Absent

Robert Prosser

☐ Aye ☐ Nay ☐ Abstain ☐ Absent

Robert Spencer

☐ Aye ☐ Nay ☐ Abstain ☐ Absent

Randy Puttkamer

Finance, Personnel, & Insurance Committee

☐ Aye ☐ Nay ☐ Abstain ☐ Absent

Gaile Burchill

☐ Aye ☐ Nay ☐ Abstain ☐ Absent

Sheila Carver

☐ Aye ☐ Nay ☐ Abstain ☐ Absent

Lynn Eberl

☐ Aye ☐ Nay ☐ Abstain ☐ Absent

Aaron Evert

☐ Aye ☐ Nay ☐ Abstain ☐ Absent

Brandon Lohr

☐ Aye ☐ Nay ☐ Abstain ☐ Absent

Andrea Lombard

105 _____ ☐ Aye ☐ Nay ☐ Abstain ☐ Absent

106 Timothy McCumber

107 _____ ☐ Aye ☐ Nay ☐ Abstain ☐ Absent

108 Jacob Roxen

109 _____ ☐ Aye ☐ Nay ☐ Abstain ☐ Absent

110 Terry Spencer

113
114 Fiscal Note: The 2024 LRE Department Budget includes carryforward funding in the amount of
115 \$28,186 that can be put towards the purchase of the new software. Additional funds from
116 general fund balance have been requested to cover the remaining amount due, which is
117 \$62,194. Future annual software fees will be incorporated into the budget process.

118
119 MIS Note: The LRE Department has included MIS in the review of the various software
120 programs. MIS staff will be assisting with the configuration of the program and the sharing of
121 data necessary to implement the new software.