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RESOLUTION #

Resolution to Authorize the Sauk County Land Resources and Environment Department to Enter into a contract with GRAEF to provide Civil Engineering Services on a Non-Exclusive, As-Needed Basis

Resolution offered by the Land Resources and Environment Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: Sauk County released an RFP requesting proposals from Civil Engineering Firms to provide a variety of engineering services required by the LRE Department including, but not being limited to:

- Review of plans and specifications for construction projects of varying complexity while providing guidance to meet established standards and best practices for stormwater and erosion control management.
- Review stormwater and erosion control plans for large projects such as subdivision developments and for smaller scale private developments consistent with Sauk County Ch 51 Erosion Control and Stormwater Management Ordinance.
- Evaluate manure storage facilities in accordance with Sauk County Ch 26 Agriculture Performance Standards and Manure Management Ordinance.
- Review plans and specifications for conservation practice designs in accordance with USDA-NRCS technical standards.
- Conduct as-built inspections, as needed, in the field or virtually utilizing information gathered from staff inspections.
- Attend on-site and virtual project-related meetings, such as pre-bid, pre-construction, and project management meetings.
- Maintain detailed project related reviews, observations, and documentation, which can be provided to the county upon request.

The Department received three (3) proposals from reputable engineering firms; and upon review of the proposals found GRAEF to be most advantageous for the Department. Entering into a contract with a civil engineer offers the LRE Department access to professional services that are needed to efficiently administer county ordinance requirements, to readily access engineering services for varied types of projects and negate the need to continually release requests for bids for civil engineering services every time said services are required thereby improving project review efficiency.

THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that a contract with GRAEF be awarded on a 2-year basis with an automatic renewal until such time that either party chooses to exit the contract.

Approved for presentation to the County Board by the Land Resources and Environment Committee, this 9th day of May 2023.

Consent Agenda Item: [] YES [X] NO

Fiscal Impact: [] None [X] Budgeted Expenditure [] Not Budgeted

Vote Required: Majority = _____ 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes _____ No _____ as reviewed by the Corporation Counsel, _____, Date: _____.

Offered and passage moved by: **Land Resources and Environment Committee**

_____ ☐ Aye ☐ Nay ☐ Abstain ☐ Absent
Chair

_____ ☐ Aye ☐ Nay ☐ Abstain ☐ Absent
Vice Chair

_____ ☐ Aye ☐ Nay ☐ Abstain ☐ Absent

_____ ☐ Aye ☐ Nay ☐ Abstain ☐ Absent

_____ ☐ Aye ☐ Nay ☐ Abstain ☐ Absent

_____ ☐ Aye ☐ Nay ☐ Abstain ☐ Absent

_____ ☐ Aye ☐ Nay ☐ Abstain ☐ Absent

_____ ☐ Aye ☐ Nay ☐ Abstain ☐ Absent
Randy Puttkamer

Fiscal Note: The 2024 LRE Budget includes \$25,000 for contracted services that may be needed throughout the year. However, engineering review costs for projects pursuant to Sauk County Ch 51 Erosion Control and Stormwater Management Ordinance as well as stormwater and erosion control plans for subdivision plats are the responsibility of the respective applicant/property owner. Escrow funds are taken at the time of application; and will be utilized for contract payment.

MIS Note: No information systems impact.