**AUTHORIZING A FIVE YEAR LICENSE AGREEMENT WITH NORTHLAND BUSINESS SYSTEMS FOR A HOSTED TRANSCRIPTION SYSTEM**

**Fiscal Impact: [ ] None [x] Budgeted Expenditure [ ] Not Budgeted**

***Background: due to changes in voice recording technology, available voice recording devices are not compatible with the transcription system currently in use by the Sheriff’s Department. As a result, when the individual voice recorders fail, they cannot be replaced, making it impossible to sustain the system long term. In reviewing the options for replacing the system, the Sheriff’s Department has determined that a hosted system requiring no special hardware would be a more sustainable solution.***

***The Northland Business Systems transcription solution does not require specialized recording devices and allows users to upload dictation from a mobile device or computer. This may be accomplished from any location with an internet connection. Once the dictation is uploaded, the transcribed notes may be accessed from a computer or mobile device. As a hosted solution, the system vendor installs system updates and there is no need for additional support.***

***The Sheriff’s department has tested other transcription systems; most have fallen short of meeting the agency’s needs. Over the past month, three deputies have been testing the Northland system and found it to be accurate, reliable and, due to its remote access capability, a significant time-saver.***

 **NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session, that a five year license agreement with Northland Business Systems, for hosted transcription system software, at a total cost of $22,475 be and is hereby approved; and,

**BE IT FURTHER RESOLVED,** that the Sauk County Management Information Systems Director is hereby delegated the authority to sign any contracts related to the initiation and renewal of said agreement on behalf of Sauk County.

For consideration by the Sauk County Board of Supervisors on August 18, 2020

Respectfully submitted,

**EXECUTIVE AND LEGISLATIVE COMMITTEE:**

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Timothy mccumber, Chair brandon lohr, vice chair

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valerie mcauliffe Wally Czuprynko

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Marty krueger

**Fiscal Note:** Funding for this project provided in the 2020 and 2021 Sheriff’s Department Budgets.

**MIS Note:** No system integration required, existing phones and computer hardware are compatible with this system.