

RESOLUTION NO. \_\_\_\_\_ - 2020

A RESOLUTION ADOPTING AMENDMENTS TO THE FEE SCHEDULE FOR  
CHAPTER 10 COUNTY PARKS AND CHAPTER 22 LAND DIVISION AND  
SUBDIVISION REGULATIONS

*Pursuant to Chs. 10 and 22 of the Sauk County Code of Ordinances, the Sauk County Board of Supervisors has the authority to establish fees as follows:*

*Chapter 10 County Parks Ordinance: Pursuant to s. 10.04 Fees. (1) The Sauk County Highway and Parks Committee, upon authorization of the County Board, will establish reasonable fees for the use of Sauk County Parks, camping and pavilion facilities in accordance therewith. Due to the purchase of canoes and paddleboards by the parks service area for rental by the public, fees must be set similar to those set for kayaks.*

*Chapter 22 Land Division and Subdivision Regulations Ordinance: The subdivider shall pay such fees as shall periodically be established by the Sauk County Board of Supervisors.*

*Sauk County is responsible for the review of proposed subdivision plats and related documents to assure the protection of natural resources, human health and safety, and property. The review of these documents can result in a need for assistance from outside engineering and/or legal consultants to ensure that proposal does not cause adverse environmental or legal issues.*

*Historically, Sauk County employed a professional engineer whose responsibility was to review stormwater and erosion control plans associated with proposed subdivisions. This position has been eliminated. To assure adequate review of stormwater and erosion control plans, Sauk County must now contract with a private professional engineering consultant to review respective plans at Sauk County's expense. This resolution establishes a requirement that subdivision developers establish an escrow account upon submittal of a preliminary and final plat, which can be drawn upon by Sauk County to cover expenses related to contracted professional services for engineering review of stormwater and erosion control plans.*

*Note: Ch 10 refers to the Highway and Parks Committee. Oversight of the Parks is now by the Land Resources and Environment (LRE) Committee. As such, this resolution is presented to the County Board by the LRE Committee.*

**Fiscal Impact:** ☒ None    ☐ Budgeted Expenditure    ☐ Not Budgeted

**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session, that the fee schedule for Chapter 10 County Parks and Chapter 22 Land Division and Subdivision Regulations Ordinance of the Sauk County Code of Ordinances attached hereto as Appendix A be approved.

Respectfully submitted,

**LAND RESOURCES AND ENVIRONMENT COMMITTEE**

\_\_\_\_\_  
Martin Krueger, CHAIR

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Ross Curry

\_\_\_\_\_  
Peter Kinsman, Vice Chair

\_\_\_\_\_  
Brandon Lohr

\_\_\_\_\_  
Rob Nelson

\_\_\_\_\_  
Valerie McAuliffe

\_\_\_\_\_  
Dennis Polivka

\_\_\_\_\_  
Randy Puttkamer

**Fiscal Note:** Increased will result in increased revenue to cover the costs for implementation of the ordinance and/or program. The 2020 LRE Budget does include \$25,000 for contracted services.

**MIS Note:** No information systems impact.



## Land Resources & Environment Department 2020 Fee Schedule

**(Fees Pending Approval – highlighted in yellow)**

### **LAND RESOURCES AND ENVIRONMENT**

Whenever “escrow” is referred to in any Land Resources and Environment Fee Schedule, it shall mean that the applicant shall sign an escrow agreement and pay the required escrow before the project/application request commences. Applicants are responsible for the actual costs incurred, regardless of the outcome of a project or application request. Actual costs consist of planning, engineering, and legal services provided by consultants on behalf of the Department. If at any time actual costs should exceed the escrowed amount, the applicant shall remit additional funds into the escrow fund when requested by the County. If the applicant fails to replenish the escrow as requested, the County may stop reviewing the application until such time as the escrow is replenished. Any remaining funds in the escrow at the conclusion of the project shall be refunded to the applicant when all actual costs are paid.

<b>LAND DIVISION AND PLATTING – 22.62 as established by the County Board.</b>				
<b>Fees</b>	<b>Amount</b>	<b>Ordinance Authority</b>	<b>As of</b>	<b>Comments</b>
<b>Condominiums</b>				
Condo development plan review	\$350.00	22.21(2)		
Condo plat review	\$350.00, plus \$25.00 per LCE	22.21(2)		
Condo plat revision	\$300.00	22.21(2)		
<b>Land Division</b>				
Certified Survey Map (CSM)	\$125.00, plus \$25.00 each lot	22.62		
Development plan review	\$350.00	22.62		
Final plat escrow	\$500.00	22.62		For legal and engineering services provided by consultants.
Final plat review	\$350.00	22.62		
Preliminary plat escrow	\$1,500.00	22.62		For legal and engineering services provided by consultants.
Preliminary plat review	\$350.00, plus \$25.00 each lot	22.62		

<b>PARK AND RECREATION – 10.04(1) and (2) set and amended upon authorization of the County Board.</b>				
<b>Fees</b>	<b>Amount</b>	<b>Ordinance Authority</b>	<b>As of</b>	<b>Comments</b>
<b>Equipment Rental</b>				
Canoe – per hour	\$12.00	10.04	6/16/2020	
Kayak (double) – per hour	\$12.00	10.04		
Kayak (single) – per hour	\$8.00	10.04		
Paddleboard – per hour	\$8.00	10.04	6/16/2020	