Amendment 1: Statement of Work

Work to be performed by:
Thomas J. Weber
Independent Consultant
webertom@justusservice.com

Work performed for: Criminal Justice
Coordinating Council (CJCC)
515 Oak St.
Baraboo, WI 53913

This amendment to the Sauk County Standard Terms and Conditions (Contract) executed with Tom Weber, dated February 19, 2019, shall provide a Statement of Work for services provided by Tom Weber to the Sauk County Criminal Justice Coordinating Council (CJCC). Its effective date is September 16, 2019 and it will terminate on March 15, 2020 unless mutually agreed upon in writing by both parties.

The services detailed in this Statement of Work will be rendered in accordance with this Amendment 1 and the Contract. Any rendered services that are not contemplated in those agreements will not be considered billable to the CJCC unless agreed upon in writing by both parties. The terms and conditions set forth in the original Contract signed on February 19, 2019 remain applicable, and this Amendment 1 is hereby incorporated into the Contract by reference.

The goal of the CJCC is to:

1. Plan and manage the local justice system resources;
2. Identify the reasons why people enter the Sauk County criminal justice system;
3. Connect those people to needed services to:
    a. Treat substance use and mental health disorders
    b. Support opportunities for successful re-entry to the community
    c. Connect offenders to treatment or other wrap around services
    d. Reduce/prevent incarceration
    e. Reduce recidivism

Specific goals and objectives to accomplish this vision will be informed by the work delivered by Mr. Weber through this agreement. Recognizing that successful completion of this project is subject to a wide set of variables, including the level of support from Sauk County staff and access to, and availability of, data, both parties agree to be diligent and conservative in their use of billable time. The parties agree upon a billable hourly rate of $95 for Mr. Weber's services. The maximum budget for this scope of work is $4,940 to achieve the deliverables outlined within this agreement, which equates to 52 hours of billable time. Data points to be collected at jail booking are time sensitive and need to be identified within two (2) months of contract execution. All other stated work is to be completed within six (6) months from the date of execution of this agreement.

Mr. Weber agrees to perform the following services for Sauk County CJCC:

1. Provide a list of data points and informed recommendations which are considered in the field to be the most relevant for measuring: the prevalence of substance use and mental health

disorders in the criminal justice system, supporting opportunities for successful re-entry to the community, connecting offenders to treatment or other wrap around services, reducing/preventing incarceration, and reducing recidivism;

2. Perform an analysis of Sauk County's criminal justice processes for the purpose of creating a list of relevant available data currently collected in Sauk County by criminal justice agencies (jail, District Attorney, Public Defender, Dept. of Corrections, Clerk of Courts, judicial, etc.);

3. Create a report which identifies critical data which is not being collected currently and what agency could most effectively collect that data as it relates to planning and management responsibilities for the CJCC;

4. Items 2 and 3 above will be combined by Mr. Weber to create a list of the data needed (and the agency best suited to collect) to:
   a. Identify the reasons why people enter the Sauk County criminal justice system
   b. Connect those people to needed services to:
      i. Reduce/prevent incarceration
      ii. Treat substance use and mental health disorders
      iii. Support opportunities for successful re-entry to the community
      iv. Connect offenders to treatment or other wrap around services
      v. Reduce recidivism

5. Assist CJCC in applying the information gathered into established objectives related to CJCC-defined goals. The expectation is that measurable objectives, based on national best practice and the work conducted by Mr. Weber under this agreement, will be recommended to the CJCC by Mr. Weber for review, adjustment and development by the CJCC;

6. Provide a detailed invoice for services rendered, including hours of work performed, along with defined deliverables on the following schedule:
   a. November 15, 2019: Analysis and list of data points to be collected at time of booking;
   b. January 15, 2020: Analysis and list of other data points to be collected outside of booking;
   c. March 15, 2020: Assessment and draft of recommendations to secure the data and information needs for the CJCC to reach its established goals and objectives;

Sauk County CJCC will provide the following in order for Mr. Weber to complete the stated work:

1. Action plans/goals identified by CJCC (and sub-committees) to assist Mr. Weber in identifying data collection needs;

2. Work diligently and cooperatively with Mr. Weber to develop strategic objectives related to CJCC defined goals;

3. Information on the local criminal justice system, software utilized by various agencies, and data currently being collected (to the extent it is known);

4. Contacts for local criminal justice agencies

5. A space for Mr. Weber to work when he is onsite

6. Access to available, aggregated data, where available

7. Availability of CJCC and county staff as mutually agreed are necessary to support the stated work

8. Payment for services rendered within 45 days of approved invoice

The parties agree that if services are not being delivered as outlined, a notice and opportunity to correct delivery should be provided immediately upon discovery. If the services can no longer be provided to the sole satisfaction of CJCC, the agreement will be terminated at CJCC's sole discretion and all unpaid services performed prior termination will be paid as per the terms above.

_____   9-29 2019

Tom Weber, Consultant   Date

_____   9/30/2019

Tim Lawther, Health Officer & Director   Date