# MSA_Logo_4CAmendment

**No. \_\_\_\_**

**To: Sauk County MSA Project No.: R10985016.0**

**Peter Vedro, Chairperson**

**505 Broadway**

**Baraboo, WI 53913**

This is an amendment to the Agreement dated January 22, 2019 and does acknowledge that MSA Professional Services, Inc. (MSA) is authorized to begin work on the following project amendment:

**Project Name:** Sauk County CDBG RLF Housing Program

**The project scope has not changed.**

**The schedule to perform the work is:** Approximate Start Date: January 23, 2020

Approximate Completion Date: Until Canceled

**The fee for the work has changed due to:** Changes in program regulations

See Attachment A

Authorization for the work described above shall amend the Agreement between MSA and OWNER. Any attachments or exhibits referenced in this Amendment are made part of the Agreement.

**Approval:** MSA shall commence work on this project in accordance with your written authorization. This authorization is acknowledged by signature of the authorized representatives of the parties to this Amendment. A copy of this Amendment signed by the authorized representatives shall be returned for our files.

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| **City of Portage** |  | **MSA Professional Services, Inc.** |
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|  |  |  |
| Peter Vedro |  | Kari Justmann |
| Chairperson |  | Director of Housing |
| Date: |  | Date: |
|  |  |  |
| 505 Broadway |  | 201 Corporate Drive |
| Baraboo, WI 53913 |  | Beaver Dam, WI 53916 |
| Phone: 608-355-3274 |  | Phone: 920-392-5137 |
| Fax: 608-355-3481 |  | Fax: 920-887-4250 |

Attachment A:

FEES

* 1. Administration Expenses.

The OWNER will pay MSA 16% of the Revolving Loan Funds received in repayment of past CDBG Housing program loans and expended for new housing rehabilitation projects.

MSA will submit a bill for 8% of the funds when a revolving loan fund deposit is made and for the remaining 8% (housing only) as the “new” RLF project funds are spent.

* 1. Inspection Services.

The fee for the inspection services are listed as follows and apply only to those services required. Not all projects require a risk assessment and/or clearance testing.

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| Initial Program Inspection | $ | 275.00 |
| Risk Assessment, Lab Fees and 2 Copies of the Report | $ | 475.00 |
| All Interim Inspections and the Final Project Inspection | $ | 250.00 |
| Clearance Testing, Required Notifications & Laboratory Fees | $ | 250.00 |