

RESOLUTION NO. _____ - 2020

APPROVING AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT WITH MSA PROFESSIONAL SERVICES (“MSA”) FOR ADMINISTRATION OF THE SAUK COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT REVOLVING LOAN FUND HOUSING PROGRAM (“CDBG”)

Background: Resolution 53-12 authorized Sauk County to enter into the Southern Housing County Consortium and into a cooperative agreement with Columbia County for the purpose of administering CDBG housing funds. MSA was chosen by Columbia County as the administrator of the program. Sauk County obtains a small amount of funds that are not part of the consortium dollars. MSA also administers this program in order to be consistent and to successfully follow federal guidelines. There is no cost to Sauk County for this service as the fees are from the CDBG monies.

Starting January 23, 2020, MSA has amended the administrative expenses and inspection services fees. Per MSA amended contract language, Sauk County will pay MSA 16% of the Revolving Loan Funds received in repayment of past CDBG Housing program loans and expended for new housing rehabilitation projects. MSA will submit a bill for 8% of the funds when a revolving loan fund deposit is made and for the remaining 8% (housing only) as the “new” RLF project funds are spent. The fees for inspection services are in the table below.

Fiscal Impact: [] None [x] Budgeted Expenditure [] Not Budgeted

NOW, THEREFORE BE IT RESOLVED, that by the Sauk County Board of Supervisors, met in regular session, hereby approves a Professional Services Agreement amendment with MSA Professional Services for administration of the Sauk County Community Development Block Grant Revolving Loan Fund Housing Program.

For consideration by the Sauk County Board of Supervisors on February 19, 2020.

Respectfully submitted,

EXECUTIVE AND LEGISLATIVE COMMITTEE:

Peter Vedro, Chair

William Hambrecht, Vice-Chair

Wally Czuprynko

Thomas Kriegl

David Riek

Fiscal Note: None

MIS Note: None.

Initial Program Inspection	\$275.00
Risk Assessment, Lab Fees and 2 Copies of the Report	\$475.00
All Interim Inspections and the Final Project Inspection	\$250.00
Clearance Testing, Required Notifications & Laboratory Fees	\$250.00