

# SAUK COUNTY BOARD OF SUPERVISORS

## AGENDA MEETING NOTICE

**COMMITTEE:** Information Security Team (IST)  
**DATE:** Wednesday, February 17, 2021  
**TIME:** 1:00 PM  
**PLACE:** County Board Room – Room 326  
Sauk County West Square Building  
505 Broadway, Baraboo, WI

*This meeting is open to the public. However, in light of the COVID-19 pandemic, members of the public may wish to watch the meeting on streaming video which can be found on the County's webpage at [http://sauk.granicus.com/ViewPublisher.php?view\\_id=2](http://sauk.granicus.com/ViewPublisher.php?view_id=2). No one should attend the meeting if they are experiencing COVID- or flu-like symptoms, have a fever, sore throat or recently experienced a loss of taste or smell. Masks are encouraged but not required. Social distancing of 6 feet is required.*

**REASON FOR MEETING:** REGULAR

### **SUBJECTS FOR DISCUSSION:**

1. Review and approval of previous meeting minutes
2. Updates
  - a. Discussion of changes to the incident reporting process
3. Open Issues:
  - a. Hybrid Entity Designation review and possible approval
  - b. Business Associate Due Diligence Checklist follow up
  - c. Training tracking
  - d. Training needs
4. New Business:
  - a. Review and possible approval of proposed policy changes:
    - i. Privacy and Security Oversight Policy
    - ii. Incident Response Policy
5. Update on 2021 online security training
6. Items for next meeting
7. Next meeting date
8. Adjournment

### **COPIES TO:**

Depts.: Administrative Coordinator, ADRC, Health Dept, Corp Counsel, County Clerk, Veterans Admin, Personnel, Human Services, Health Care Center, Sheriff's Dept.

**DATE NOTICE MAILED:** February 15, 2021  
**PREPARED BY:** Management Information Systems

*NOTE: Any person who has a qualifying disability that requires the meeting or materials at the meeting to be in an accessible location or format should contact Sauk County at (608) 355-3269, or TTY at (608) 355-3490, between the hours of 8:00 A.M. and 4:30 P.M., Monday through Friday, exclusive of legal holidays, at least 48 hours in advance of the meeting so that reasonable arrangements can be made to accommodate each request.*