

## **Sauk County Library Board**

### **Minutes**

**May 10, 2016, 9:00 a.m.**

**Kilbourn Public Library**

Board members present: Judy Ashford, David Wernicke, Sue Meise, Terrance Slack, Pat Andreessen, Barbara Morford, and Peggy Heidenreich

Librarians present: Mary Jane Percy, Emily Judd, Kathleen Kosiec, Meg Allen, Jennifer Endres Way, Cathy Borck, Pam Thompson, Sue Ann Kucher, and Martha Van Pelt, SCLS Director

1. Call to order: Judy Ashford called the meeting to order at 9 a.m. and verified compliance with the open meeting law.
2. Adoption of agenda: Morford made a motion and Wernicke seconded to adopt the agenda. Passed unanimously.
3. Approval of minutes: Andreessen made a motion and Meise seconded to approve the minutes of the last meeting. Passed unanimously.
4. SCLS report: Martha Van Pelt, SCLS Director, presented the SCLS report, reporting on her attendance at ALA National Legislative Day in Washington, DC to discuss issues. Discussion items included the appointment of a library candidate as the librarian of Congress, and LSTA federal funds for delivery. Martha reported on helping Plain Library to review applications and interview new staff, the all directors meeting to be held next week and Tech day for directors.
5. Discussion – 2017 County Reimbursement Funding Proposal from SCLS: Library Board members reviewed 2017 hand-outs showing county library reimbursement requests, county service costs, the 2016 county library budget.
6. 2017 Budget Discussion: Kucher explained statistics and output measures. Van Pelt explained that circulation of print materials is steady, but DVD usage has declined due to streaming of video. Van Pelt discussed the Aspen Institute study reported that circulation of materials is no longer a measure of success. Library usage includes programs, number of people coming to the library, and changes in how libraries deliver services, including e-books. Ashford explained in the next 2 years Chapter 43 of the state statutes including library funding and how library usage is counted will be reviewed. Cost per circulation and reimbursements set by statute were explained. The Board will approve the budget document in July. Board members agreed that the entire board will serve as the budget subcommittee.
7. Librarians report:

Sauk City Public Library-Emily Judd reported:

We have started strategic planning with SCLS and the Ruth Culver Community Library.

We will be participating in Bike-to-the-Library week in June. It fits in with our greater efforts to make the library more bicycle-friendly. We have a small grant from the Sauk Prairie Healthcare Foundation and help from the Friends and memorial donations. We purchased several biking titles and a new 10-bike rack. We are going to be adding a water bottle filling station and will be participating the community's bike rodeo on June 4 where we will have a table and be trained to help fit bicycle helmets.

We have a new position to be opening soon--Programming Librarian. The Programming Librarian will be responsible for coordinating and promoting programming as well as assisting with community outreach.

The Friends of the Library will be having a rummage sale on May 19-20.

In addition to our many regular programs we're going to have a yarn bombing event on June 13. A staff member is leading a group that is going to artistically decorate the library with knitted or crocheted items.

We've recently added a Blu-ray collection and faxing services. Both have been quite popular.

#### Spring Green Community Library - Kathleen Kosiec

- We are working on strategic planning with South Central, specifically community listening sessions and a survey this summer and fall.

- We had an Open House in April to commemorate 20 years in the building.

- We are redesigning our website. It's now mobile-friendly.

- We are preparing for Summer Library Program. Chris Baker is our new Youth services Librarian, and he is visiting schools this month to promote the program. We're also having an adult reading program, and developing a partnership with American Players Theatre for tickets and working on a library night with reduced admission.

- We're participating in Bike to the Library week on June 19-25 (Global Health Institute of UW Madison and Wisconsin Bike Federation) and will have a bike safety class with the police department on June 20th

#### Kilbourn Public Library Wisconsin Dells / Lake Delton- Borck reported:

ProStart Culinary Program from Wisconsin Dells High School prepared the refreshments for the meeting

2 Staff are retiring – one at the end of May and one at the end of August

Performances for Summer Library Program

Traveling Lantern Josh Casey Juggling and Comedy Show Mr Fun Global Games – night show with family cookout Mascot Day with performances by Midwest Collegiate Mascots

Summer Lunch Bunch meal site will be at the library this year. Free lunches for children 0-18, Monday – Thursday

Participating in Bike to the Library week – June 19-25

Mile Bluff Family Fun Run held on Saturday, May 7 raised funds for the library

#### Baraboo- Sauk County Library Board Report – Allen reported:

Building Project

- \* The Library expansion and remodel project is now scheduled for 2020 in the City capital plan.

\* The Board has formed an Ad Hoc Steering Committee to review the planning and design to confirm that it meets community needs. The committee will be made up of past and present library board members, staff at all levels, and interested members of the public

\* In the interim the Board has approved making some improvements to the adult department reading room potentially including furniture, additional power, carpet, paint and lighting.

\* The City purchased the house behind the library and is hoping to find a buyer and move it to an open lot. The plan is to create additional parking with that space.

Our two self-checkout units are being installed today – one in the adult department to replace an old unit and one in the children’s department.

We are considering proposals for a re-design of our website

Plans for the summer reading program are ready to go. Staff will do school visits during the month of May. Anne Horjus created the SCLS promo video again this year.

The Friends big spring book and bake sale starts tomorrow and runs through the weekend.

Reedsburg – Kucher reported they are working on their strategic plan draft. The city purchased and adjoining property for eventual expansion. Two new staff are being trained. The new children’s librarian is working on the summer library program. They received a \$1800 grant and are working on a program with the Sauk County Historical Society.

LaValle – Thompson reported on computer classes offered to adults for basic computer skills, the internet and e-mail.

Prairie du Sac- Jennifer Endres Way reported on an additional part time staff member, monthly adult programming including local authors, a donor helping to expand school-age programs on early release days, and Friends fundraising efforts with the trivia contest and book sale.

Rock Springs – Percy reported on the resignation of the library director, programming including beekeeping and Big Cat rescue, the library as a community center, fundraising with a plant/ bake sale, food fair, crafts, community garden and healthy eating programs.

8. Next meeting and adjournment: Monday, July 25<sup>th</sup> at 9a.m. in Baraboo

Meise made a motion and Wernicke seconded to adjourn.