

Minutes of Meeting
Sauk County Law Enforcement & Judiciary Committee

December 9, 2025

The regular meeting of the Sauk County Law Enforcement & Judiciary Committee was held on Tuesday, December 9, 2025 at 05:00 pm, in Room 213, West Square Building, 505 Broadway, Baraboo WI.

The meeting was properly posted and all interested parties were notified.

Members Present: S. Carver, D. Clemens, R. Cross, J. Deitrich, S. Harris, S. Pocernich, B. Peper, S. Alexander

Members Absent: J. Roxen

Members Excused:

Others Present: G. Hahn, K. Koback, S. Benton, A. Olson, Y. Neumann, J. Hoenisch, E. VanDenHeuvel

1. Call to Order and Certification of Open Meeting Law

The meeting was called to order and in compliance with the Open Meeting Law was certified by Sheila Carver at 05:00 pm.

2. Roll Call

3. Adopt Agenda

Motion by Alexander, seconded by Clemens to approve the agenda. Motion carried.

4. Adopt minutes of Previous Meeting(s) Law Enforcement & Judiciary Committee

Motion by Clemens, seconded by Deitrich to approve minutes from November 11, 2025. Motion Carried.

5. Public Comment

None

6. Communications

Sheriff's office received a thank you

7. Review and Approve Expenses - Circuit Court

Motion by Peper, seconded by Deitrich to approve payment of the Circuit Court expenses in the amount of \$754.00. Bills discussed. Motion carried.

8. Departmental Update and Approve Expenses – Register in Probate

Caseload and revenue are holding steady. Budget is looking that it will be underbudget for the year even with some overages in some expenses.

Motion by Deitrich, seconded by Clemens to approve payment of the Register in Probate expenses in the amount of \$7,482.19. Bills discussed. Motion carried.

9. Departmental Update and Approve Expenses – Child Support

Collections down for November but hoping it will flush itself out in December. Agency is going to start charging for non 4D cases. Budget on track.

Motion by Clemens, seconded by Peper to approve payment of the Child Support Agency in the amount of \$2,056.71. Bills discussed. Motion carried.

10. Departmental Update and Approve Expenses – Court Commissioner

Numbers are fairly on track. Budget on track to be under budget for the year.

Motion by Clemens, seconded by Deitrich to approve payment of the Court Commissioner expenses in the amount of \$1,456.62. Bills discussed. Motion carried.

11. Departmental Update and Approve Expenses – Clerk of Court

Carrie absent and monthly reports posted in Granicus.

Motion by Peper, seconded by Clemens to approve payment of the Clerk of Court expenses in the amount of \$31,337.19. Bills discussed. Motion carried.

12. Departmental Update and Approve Expenses – District Attorney

Case filings should end around what they were last year. Budget should be under budget for the year. Having some staffing concerns right now as people are out on FMLA, maternity leave in the near future and sick leave. Looking at getting an LTE to help with workload.

Motion by Deitrich, seconded by Peper to approve payment of the District Attorney expenses in the amount of \$1,292.55. Bills discussed. Motion carried.

13. Operations Update – Sauk County Animal Shelter

Monthly report posted in Granicus.

14. Departmental Update and Approve Expenses – Coroner

Down about 10% for cases, suicides are up. Standard invoices this month.

Motion by Clemens, seconded by Cross to approve payment of the Coroner's expenses in the amount of \$1,892.38. Bills discussed. Motion carried.

15. Departmental Update and Approve Expenses – Sheriff

Calls for service were 4691. Offender days 1022. Profit on GPS monitoring was \$16,377.86. Budget is looking like it will be under budget for the year.

Motion by Deitrich, seconded by Clemens to approve payment of the Sheriff's expenses in the amount of \$234,626.96. Bills discussed. Motion carried.

16. Next meeting date, time and agenda items

January 13, 2026

17. Adjournment

The next regular meeting of the committee was scheduled for Tuesday, January 13, 2026 at 5:00 pm.

Motion by Peper, seconded by Alexander to adjourn the meeting at 5:18 pm. Motion carried.

A handwritten signature in black ink, appearing to read "David Clemens", written over a horizontal line.

David Clemens

(Minutes taken by Julie Hoenisch)