

MINUTES
SAUK COUNTY BOARD OF HUMAN SERVICES

Meeting: January 8, 2024, 4 p.m., County Board Room 326A, West Square Building, Baraboo, WI

Chair, Patricia Rego called the meeting to order and certified compliance with the Open Meeting Law at 4:05 p.m.

PRESENT: Patricia Rego, Valerie McAuliffe, Delmar Scanlon, James Bowers, Cliff Thompson, Joan Fordham, Jake Roxen; EXCUSED: None; ABSENT: None; Via Zoom: Joel Chrisler

Others Present: Jessica Mijal, Stephanie Box, Nicole Rachuj

Motion by Delmar Scanlon, seconded by Valerie McAuliffe, to adopt agenda. Motion carried.

Motion by Valerie McAuliffe, seconded by James Bowers, to approve the minutes for the previous Human Services Board Meeting held on December 11, 2023. Motion carried.

Public Comment:

None.

Communications/Director's Report:

- a. Board Materials: Distributed electronically.
Jeana Funk, Economic Support Manager is planning to join the February meeting with updates on the public health unwinding.

Crisis services transition on 1/1 to Northwest Connections. Problem solving is being addressed as they occur. The largest transition is with our Jail. The Crisis Manager will be returning in February and attending to those details.

Upcoming Legislative breakfast is at the end of January. Brent Miller, Administrator, has asked all directors to look back over the last 10 years to see differences then versus the present.

Upcoming training: the Human Resources Department has put together a series of Leadership trainings. The entire Human Services Leadership team will be attending these over the next six months.

Telecommuting continues to be a benefit for our department and will continue. Agreements with eligible staff have been signed.

Jessica discussed the attachments for Wisconsin County Human Service Association (WCHSA) and encouraged all board members to look at them. Any questions can be directed to Jessica.

Business Items:

- a. Discussion and Action to Approve Monthly Vouchers: Distributed electronically. Stephanie Box reviewed the Monthly Voucher Report. Motion by Valerie McAuliffe, seconded by Cliff Thompson, to approve monthly vouchers in the amount of \$2,896,453.24. Motion carried.
- b. Accounts Receivable Report: Distributed electronically. Stephanie Box reviewed the Accounts Receivable Report for November 2023. Year to date have sent 97 accounts to Credit Management for \$142,355.89 and 73 accounts to State Debt Collections for \$85,512.35. Revenues received year to date: Credit Management \$4,920.59 and State Debt Collections \$18,766.38. Trip revenues received is \$19,508.57. No hardships have been authorized to date.
- c. Discussion and Action to Approve Collection Requests: None this month due to staff on leave.
- d. Monthly Reports: Distributed electronically. Stephanie Box discussed the November 2023 Volatile Line report.

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- e. Discussion and Action to Approve 2024 Agency Rates: Stephanie reviewed and discussion occurred. Motion by Valerie McAuliffe, seconded by Jake Roxen, to approve the 2024 Agency Rates. Motion carried.

Department Updates:

None.

Next Meeting: The next meeting of the Sauk County Human Services Board will be February 12, 2024, at 4 p.m. in County Board Room 326A.

Motion by Valerie McAuliffe, seconded by Joan Fordham, to adjourn at 4:27 p.m. Motion carried.

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