

MINUTES
SAUK COUNTY BOARD OF HUMAN SERVICES

Meeting: November 13, 2023, 4 p.m., County Board Room 326A, West Square Building, Baraboo, WI

Chair, Patricia Rego called the meeting to order and certified compliance with the Open Meeting Law at 4 p.m.

PRESENT: Patricia Rego, James Bowers, Joan Fordham, Cliff Thompson, Delmar Scanlon, Joel Chrisler, Valerie McAuliffe, Jake Roxen; EXCUSED: None; ABSENT: None.

Others Present: Jessica Mijal, Jennifer Kleckner, Lori Dee

Motion by James Bowers, seconded by Valerie McAuliffe, to adopt agenda. Motion carried.

Motion by Joan Fordham, seconded by Valerie McAuliffe, to approve the minutes for the previous Human Services Board meeting held on October 9, 2023. Motion carried.

Public Comment:

None

Communications/Director's Report:

- a. **Board Materials:** Distributed electronically. Jessica Mijal stated she met with the Finance Committee to discuss a potential overrun but she is confident we will make this up. Jessica talked with the Sauk County Leadership with Deb O'Rourke. Jessica is looking forward to the fall Wisconsin County Human Service Association (WCHSA) Conference which will be held in person. Jessica discussed the opioid settlement survey that Human Services and Public Health put together. They have met to do a brief review of the survey results and organizing comments. The survey was meant to inform, not to determine how the funds will be used. The work group sees some of the same ideas from the community. Jessica discussed the Comprehensive Community Services (CCS) survey results just came back with a 75% return rate. Shout out to the CCS staff and program support for their efforts. Jessica indicated she will bring back the results by early next year. The Justice, Diversion, and Support (JDS) programs will be moving into AVATAR.

Jake Roxen arrived at 4:05 p.m.

Business Items:

- a. **Discussion and Action to Approve Monthly Vouchers:** Distributed electronically. Jennifer Kleckner reviewed the Monthly Voucher Report. Motion by Valerie McAuliffe, seconded by Cliff Thompson, to approve monthly vouchers for \$2,521,462.43. Motion carried.
- b. **Accounts Receivable Report:** Distributed electronically. Jennifer Kleckner reviewed the Accounts Receivable Report for September 2023. Have sent 77 accounts to Credit Management for \$131,226.79 and 67 accounts to State Debt Collections for \$70,656.25. Revenues received to date from: Credit Management \$4,768.39; State Debt Collections \$18,097.30, and TRIP \$19,508.57. No hardships have been authorized to date.
- c. **Discussion and Action to Approve Collection Requests:** Motion by Joel Chrisler, seconded by Jake Roxen, to approve collection requests of sending 4 accounts for \$13,444.40 to State Debt Collections and 11 accounts for \$8,539.20 to Credit Management Control. Motion carried.
- d. **Monthly Reports:** Distributed electronically. Jennifer Kleckner reviewed the September 2023 Volatile Line report. Looking to be unfavorable. Child alternate care and institutions costs have increased.
- e. **Discussion and Action to Approve Resolution to Commend Jan Schyvinck for Over 35 Years of Service to the People of Sauk County:** Jessica Mijal stated that Jan is missed; she was always very helpful and kind-hearted. Motion by Valerie McAuliffe, seconded by Jake Roxen to approve Resolution to Commend Jan Schyvinck for Over 35 Years of Service to the People of Sauk County. Motion carried.

Next Meeting:

The next meeting of the Sauk County Human Services Board will be December 11, 2023, at 4 p.m. in the County Board Room 326A.

Joan Fordham requested topics of basic programs, basic foundation of services, and staff give a short talk about their programs. Valerie McAuliffe suggested that maybe the Leadership Team may have something to share with the board.

Motion by James Bowers, seconded by Valerie McAuliffe, to adjourn at 4:19 p.m. Motion carried.

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