

MINUTES
SAUK COUNTY BOARD OF HUMAN SERVICES

Meeting: September 11, 2023, 4:00 p.m., County Board Room 326A, West Square Building, Baraboo, WI

Chair, Patricia Rego called the meeting to order and certified compliance with the Open Meeting Law.

PRESENT: Patricia Rego, Valerie McAuliffe, Joel Chrisler, Delmar Scanlon, James Bowers, Cliff Thompson, Joan Fordham, Jake Roxen; EXCUSED: None; ABSENT: None

Others Present: Jessica Mijal, Jennifer Kleckner, Nicole Rachuj

Motion by James Bowers, seconded by Valerie McAuliffe, to adopt agenda. Motion carried.

Motion by Valerie McAuliffe, seconded by Cliff Thompson, to approve the minutes for the previous Human Services Board Meeting held on August 14, 2023. Motion carried.

Public Comment:

None

Communications/Director's Report:

4:02 p.m. Jake Roxen arrived.

- a. Board Materials: Distributed electronically. Jessica Mijal gave a brief update on the wage study. Jessica wrote an article in the Human Services newsletter that was sent via email to all board members. Jessica indicated no positions were taking a cut in pay and no wages were frozen.

Human Services will be having an all-staff day on October 5th at the new Culver Community Park in Prairie du Sac. It has been two years since the last one and that was virtual due to COVID.

The Human Services on-site visit was today. They try to come once a year. The Area Administrator is a liaison between the counties and the state. They like to hear what is working, what are the barriers.

Jessica was happy to announce after a little over a year, there will be a Community Support Program (CSP) Manager starting on September 25, 2023. He has a lot of experience with CSP, managing CSP and assisted in building CSP in different counties.

Business Items:

- a. Discussion and Action to Approve Monthly Vouchers: Distributed electronically. Jennifer Kleckner reviewed the Monthly Voucher Report. Motion by Valerie McAuliffe, seconded by Joel Chrisler to approve monthly vouchers in the amount of \$2,466,540.80. Motion carried.
- b. Accounts Receivable Report: Distributed electronically. Jennifer Kleckner reviewed the Accounts Receivable Report for July 2023. We sent 6 accounts for \$6,432.00 to Credit Management Control and 6 accounts for \$2,742.78 to State Debt Collections. Revenues received year to date: Credit Management \$3,792.09, State Debt Collections \$13,313.68, and Trip \$19,047.57.
- c. Discussion and Action to Approve Collection Requests: Motion by Joan Fordham, seconded by Valerie McAuliffe, to approve sending 16 accounts for \$5,458.40 to Credit Management Control and 8 accounts for \$3,272.62 to State Debt Collections. Motion by Joan Fordham, seconded by Valerie McAuliffe. Motion carried.
- d. Monthly Reports: Distributed electronically. Jennifer Kleckner discussed the July 2023 Volatile Line report. Jessica Mijal indicated Winnebago increased their rates by 10.1%. This increase was not expected.

Department Updates:

- a. Discuss Contracting Chapter 51 After-Hours Crisis Services: Jessica Mijal did not have any updates and welcomed any further discussion. After further discussion internally about a potential contract with Northwest Connections, there has been some communication with the director from Northwest Connections. Jessica and the director from Northwest Connections will be meeting next week to go over some questions and revisit other questions that did not have clear answers to. The goal is to come to an agreement and implement by January 1, 2024. Until there is a contract in place things in the crisis process will continue as they currently are.
- b. Discuss Committee on Consolidation of Committees: Patricia Rego discussed the committee is forwarding to the board this month. Patricia stated they do not plan to meet again. The Vice-Chair of the Board will be the Chair of the Finance, Personnel, and Insurance Committee. If you are sitting on the board next April, the person being voted as Vice-Chair will be heading that committee. Joan Fordham indicated there was a change during the Rules Committee. The Vice-Chair would not be named the Finance Chair. Their recommendation would be both the Chair and the Vice-Chair would be on the committee. This would increase the E&L membership to eight and the Chair would not vote unless it is a tie.

Boards are proposed to be as follows:

- ADRC will be independent with 6 board supervisors, sub-committee, and board of trustees. They have statutes they need to abide by for citizen members.
- DHS and Public Health will combine with 5 board members and 4 citizen members (three from the existing PH board and 1 from DHS). Patricia Rego would like to propose 6 board members and 5 citizen members.
- All others will be standing committees.

No one board member will stand in as chair for more than one standing committee.

- c. Discuss Possible Impact on Human Services if Health Care Center Closes: Patricia Rego indicated this item will not be addressed in this meeting. The Health Care Center will not close although there is discussion to sell the Health Care Center.

Next Meeting: The next meeting of the Sauk County Human Services Board will be October 9, 2023, at 4 p.m. in County Board Room 326A.

Motion by James Bowers, seconded by Valerie McAuliffe, to adjourn at 4:27 p.m. Motion carried.

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