

MINUTES
SAUK COUNTY BOARD OF HUMAN SERVICES

Meeting: May 13, 2019, 3:30 p.m., Room 213, West Square Building, Baraboo, WI

Members Present: Patricia Rego, Glen Johnson, Valerie McAuliffe, Timothy McCumber, Brandon Lohr, James Bowers, Julie Fleming, Beverly Vertein, John Miller

Members Excused:

Members Absent:

Others Present: Brattset, Box, Lori Dee, David Zeller

Chair, Patricia Rego called the meeting to order and certified compliance with the Open Meeting Law.

Motion by James Bowers, seconded by Brandon Lohr to adopt agenda. Motion Carried.

Motion by Timothy McCumber, seconded by Beverly Vertein to approve the minutes for the previous Human Services Board meeting held on Monday, April 8, 2019, correcting that Brandon Lohr was excused, not absent. Motion Carried.

Glen Johnson arrived at 3:31 p.m.

Motion by Timothy McCumber, seconded by Brandon Lohr to approve the closed session minutes for the previous Human Services Board meeting held on Monday, April 8, 2019. Motion Carried.

Public Comment: None.

Communications:

- a. **Board Materials:** Distributed electronically. Dan Brattset mentioned Tellurian-Baraboo Outpatient will be closing and that he received information about services we are going to be able to provide in the Jail. More updates coming in June.

Business Items:

- a. **Review and Approve Monthly Vouchers:** Distributed electronically. Stephanie Box reviewed the Monthly Voucher Report. Motion by Glen Johnson, seconded by James Bowers to approve monthly vouchers in the amount of \$1,655,456.49. Motion carried.
- b. **Accounts Receivable Report:** Stephanie Box distributed and reviewed the Accounts Receivable Report for March 2019.
- c. **Approval for Collection Requests:** Motion by Timothy McCumber, seconded by Brandon Lohr, to approve sending 22 accounts to Credit Management Control for \$21,212.80. Motion carried.
- d. **Monthly Reports:** Distributed electronically. Stephanie Box discussed the March 2019 Volatile Line report. Stephanie reported the breakdown of the 125 placements in 2018: 42 regular foster care, 9 treatment foster care; 2 group homes; 7 CCI, 4 juvenile corrections, 7 FPI, and 54 Kinship. Stephanie will bring the foster care report quarterly.
- e. **Year-End Report:** Stephanie Box reviewed the Year-End report and how the year-end amount is calculated to be considered for transferring to the General Fund.
- f. **Consideration for Approval to Transfer Human Services Fund Balance to the General Fund:** Motion by Timothy McCumber, seconded by Glen Johnson to approve transfer of \$1,068,843.00 of the Human Services fund balance to the General Fund. Motion carried.

- g. Consideration for Approval of Purchase of Services Contracts: Stephanie Box discussed the annual purchase of services contracts for our vendors who are providing services. Motion by Glen Johnson, seconded by John Miller to approve Purchase of Services Contracts. Motion carried.
- h. Discussion of Mid-Term Assessment: Dan Brattset discussed the results of the mid-term assessment are going to the County Board next week. Human Services has not changed much in the last few years but there are continued challenges with mental health providers, rural mental health as well as AODA, and psychiatry. Human Services will need to get more creative with the use of the resources we do have by engaging primary care physicians to work with our psychiatrists. Sharon Boesl mentioned the workforce shortage. Sharon stated there is a new level of contact called a peer support specialist and mentioned a recent article in the newspaper. They can assist in navigating to find services and provide support prior to the start of services.

Valerie McAuliffe arrived at 4 p.m.

- i. Discussion of Budget Projections: Dan Brattset discussed how the department has grown. Dan reviewed the three proposed organizational chart options he will be discussing with the Human Services management team to come to a consensus and choose one to present for the department reorganization. Dan stated this is a 5 to 10 year model and indicated the new staff would help two populations Human Services has to serve: the very young children and the elderly. Dan stated he will discuss again in June.

James Bowers stepped out at 4:08 p.m. and returned at 4:13 p.m.

- j. Acknowledgement of County E-mail Policies: Dan Brattset discussed the County e-mail policy and the potential concerns of using personal e-mail for County business. Acknowledgement of County E-mail Policies was handed out to the citizen members for their signatures.

Department Updates:

- a. County Ambassador Program (CAP) Day on 4/2/19: Dan Brattset felt CAP Day was a positive event. Dan stated that licensed clinic staff cannot work in a jail setting. At CAP Day this was mentioned and Senator Marklein's office was instrumental along with the new DQA administrator in creating a pathway to allow clinic staff to provide direct service in jails. Youth Justice Services: 17 year olds coming back to Human Services instead going into the adult system has been highly recommended but was removed from the budget. Medicaid expansion is probably off the table.
- b. Accounts Payable Process: The accounts payable process has been delayed.

Next Meeting: The next meeting of the Sauk County Human Services Board will be June 10, 2019, at 3:30 p.m. in Room 213.

Public Comment: None.

Motion by James Bowers seconded by Brandon Lohr, to adjourn at 4:39 p.m. Motion Carried.