

MINUTES
SAUK COUNTY BOARD OF HUMAN SERVICES

Meeting: October 9, 2017, 4 p.m., Room 213, West Square Building, Baraboo, WI

Members Present: Joan Fordham, John Miller, James Bowers, Peter Vedro, Julie Fleming, Jean Berlin, John Deitrich, Beverly Vertein, Clark Pettersen

Members Excused:

Members Absent:

Others Present: Brattset, Box, Lori Dee, David Zeller, Cindy Jones, Alene Kleczek Bolin

Chair, Joan Fordham called the meeting to order and certified compliance with the Open Meeting Law.

Motion by Beverly Vertein, seconded by John Deitrich to adopt agenda moving the Closed Session to the end of the agenda. Motion carried.

Motion by John Deitrich, seconded by James Bowers to approve the minutes for the previous Human Services Board meeting held on September 11, 2017, adding Karen Desanto to others present and adding the motion to amend the outside agency requests. Motion carried.

Public Comment

None.

Communication

- a. Board Materials: Distributed electronically.

Business Items:

- a. Review and Approve Monthly Vouchers: Distributed electronically. Stephanie Box reviewed the Monthly Voucher Report. Motion by James Bowers, seconded by Clark Pettersen to approve monthly vouchers in the amount of \$1,448,495.24. Motion carried.
- b. Accounts Receivable Report: Stephanie Box distributed and reviewed the Accounts Receivable Report for August 2017.
- c. Approval for Collection Requests: Stephanie Box reviewed the collection requests for the last two months. Motion by Beverly Vertein, seconded by John Miller, to approve sending 14 accounts to Credit Management Control for \$1,993.75. Motion carried.
- d. Monthly Reports: Distributed electronically. Stephanie Box discussed the August Volatile line report.
- e. Quarterly Report: Stephanie Box distributed the quarterly report.
- f. Consideration for Approval of Travel in Excess of 300 Miles for three people to attend the Netsmart Conference April 8-11, 2018, in Phoenix, Arizona: Dan Brattset discussed the annual Netsmart conference. Stephanie Box discussed benefits of the conference. There are three simultaneous tracks to the training: billing, clinical, and data to learn about new products coming out for our system and networking. Three staff are planning to attend at an estimated cost of \$6,594.18 including airfare, registration, mileage, motel, and meals. There is a discount of \$75 if registered by November. Motion by John Deitrich, seconded by Beverly Vertein to approve travel in excess of 300 miles for three people to attend the Netsmart Conference April 8-11, 2018, in Phoenix, Arizona. Motion carried.

Department Updates:

- a. Functional Assessment Service Team (FAST) Overview: Dan Brattset shared that he and Sharon Boesl are certified as FAST service team experts through the State. FAST teams deal with physical

disabilities, disabilities of all types, and mental illnesses in shelters. Dan and Sharon were deployed during the 2008 flood and provided in-shelter mental health relief for people struggling with the flood. Will be looking at getting more staff certified. We have the ability to deploy internal staff and if needed, can ask the State for help from other counties if it will be a longer duration. Dan is participating in a child abduction exercise later this month in Lake Delton.

Next Meeting:

The next meeting of the Sauk County Human Services Board will be November 6, 2017, at 4 p.m. in Room 213.

Public Comment

None.

CLOSED SESSION – Pursuant to Wisconsin Statutes § 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Performance evaluation of the Director of the Department of Human Services. Motion by John Deitrich, seconded by James Bowers to go into closed session. Roll Call: AYES (9) Joan Fordham, John Miller, James Bowers, Peter Vedro, Julie Fleming, Jean Berlin, John Deitrich, Beverly Vertein, Clark Pettersen. Motion carried.

Motion by John Deitrich, seconded by Peter Vedro to adjourn at 4:55 p.m. Motion carried.

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