

MINUTES  
SAUK COUNTY BOARD OF HUMAN SERVICES

Meeting: February 9, 2015, 5:00 p.m., County Board Gallery, West Square Building, Baraboo, WI

Members Present: Scott Alexander, Andrea Lombard, Joan Fordham, Peter Vedro (5-5:45), John Miller, Julie Fleming, Thomas Kriegl, Beverly Vertein (5:01), James Bowers (5:03)

Members Excused: None

Members Absent: None

Others Present: Orth, Brattset, Box, Lori Dee, Cindy Jones

Chair, Scott Alexander called the meeting to order and certified compliance with the Open Meeting Law.

Motion by Andrea Lombard, seconded by Joan Fordham to adopt agenda. Motion Carried.

Joan Fordham suggested the heading Next Meeting be added in place of Public Comment. It was requested two headings are added to future agendas following Department Update: Public Comment and Next Meeting. Motion by Joan Fordham, seconded by Andrea Lombard to approve minutes of the previous Human Services Board meeting held on December 8, 2014, with the noted changes. Motion Carried.

**Public Comment**

None.

**Communication**

Orth passed around a summary of the Governor's budget. This will be put on the March agenda for discussion.

**Business Items:**

- a. Review and Approve Monthly Vouchers: Stephanie Box distributed and reviewed the Monthly Voucher Report.

Motion by James Bowers, seconded by John Miller to approve monthly vouchers in the amount of \$1,154,407.04. Motion carried.

- b. Accounts Receivable Report: The Accounts Receivable report for December 2014 was reviewed by Stephanie Box.

- c. Approval for Collection Requests:

Motion by Beverly Vertein, seconded by Andrea Lombard to approve sending 34 accounts to Credit Management Control for \$19,543.25. Motion carried.

- d. Monthly Reports:

Stephanie Box distributed and discussed the December 2014 Volatile line report.

- e. Board Meeting Mailings: Everyone received the board mailings on time this month. Bill stated the mailing was sent out a day earlier, on Tuesday. Stephanie Box stated there have been other department mailings which have been delayed as well. After checking with our staff who handle the outgoing mail it was learned the Post Office has closed a distribution center in Madison and the mail is now being routed to Milwaukee for processing which seems to be causing the delay. The County Board members will be getting iPads soon and may be able to receive the board information by e-mail. Stephanie Box will check with Kerry in Accounting on the format she uses to send out documents. Lori Dee will

notify Denise Grinder the plan will be to send out the board meeting mailings by mail and by e-mail for March.

- f. Appoint Pamela Woodruff to the CCS Committee: New consumer member and graduate of the CCS program.

Motion by Joan Fordham, seconded by Peter Vedro to approve appointing Pamela Woodruff to the CCS Committee. Motion carried.

- g. Appoint Andrea Montemurro to the CCS Committee: New consumer member and graduate of the CCS program.

Motion by Joan Fordham seconded by Peter Vedro to approve appointing Andrea Montemurro to the CCS Committee. Motion carried.

- h. Reappoint Shell Lea Hainz to the Long Term Support Planning Committee:

Motion by John Miller, seconded by Peter Vedro to approve reappointing Shell Lea Hainz to the Long Term Support Planning Committee. Motion carried.

- i. 2014 Annual Report: Successful year. A few changes for next year in Outcome Measures. The report is due to Kathy Schauf later this month and will be posted on the County web site.

- j. Resolution Commending Susan Wobschall: Sue retired in January after 26 years with Sauk County.

Motion by Peter Vedro, seconded by Joan Fordham to approve the resolution commending Susan Wobschall for her years of service and forward on to the County Board. Motion carried.

- k. Resolution Commending Susan Driefke: Sue retired in January after 36 years with Sauk County.

Motion by Peter Vedro, seconded by James Bowers to approve the resolution commending Susan Driefke for her years of service and forward on to the County Board. Motion carried.

#### **Department Updates:**

- a. CARE Project Update – Heroin/Vivitrol: Dan Brattset summarized the CARE project which is in collaboration with many agencies including Probation and Parole, District Attorney, Law Enforcement, Good Neighbor Clinic, Sauk Prairie Clinic. We are currently serving 12-14 individuals, 10 out of 12 are doing well, with 2 that are still challenged. We've been piloting with jail inmates who begin the Vivitrol shot while in jail 30 days prior to release; a pill is available if release is more than 30 days out. Individuals can receive shots at various medical providers including Human Services, Wellness Center, and the Prairie Clinic. There is some interest from the Reedsburg Area Medical Center. CARE project information cards developed by Human Services were handed out. Cards have been distributed to law enforcement and out in the community.

The use of AODA Block Grant money has been distributed to schools in Sauk County for the "Rise Together" presentations. Presentations are personal stories from individuals or family members.

A Memorandum of Understanding is under development for a collaboration of agencies.

A proposal has been developed with the UW Population Health Institute with a \$150,000 grant to study this model. This is a three stage approval process: study and model development/expansion, funding issues, and outcome analysis.

St. Vincent's purchased a sober house in Sauk City that will serve women to begin with. Community seems to be more accepting of the house in their community as the Sauk Prairie Police Department has been communicating with the public to reassure them the positive outcome this environment can have.

- b. Classification and Compensation Study: Peter Vedro stated his appreciation for what the Human Services Department has done. Bill relayed his talks with Michelle Posewitz and Kathy Schauf on this

- issue. The Personnel Committee will keep this topic as a standing agenda item to continue looking at the issue. Dan commented there are ongoing challenges with the Performance Evaluation form which will continue to be evaluated. Bill commented the evaluations only allow an employee to move to the next step; cannot skip steps for instance to recognize a job well done or seniority. Tom Kriegl mentioned the questions he raised at the last County Board meeting still need answers. Bill stated some Human Services employees have decided to retire or are looking for other employment.
- c. Strategic Issues Discussion: The top strategic issues for 2013-2015 are being worked on and we are making significant progress. These include identifying potential community forms for dealing with substance abuse: prescription drug, opiates, heroin, and alcohol and the work of the CJCC. Bill and Dan are looking at issues to work on in the future and will bring them to the next meeting.
  - d. CWCAC Homeless Program: Bill and Dan met with Linda Faivre and Susan Tucker. They have had 7 referrals, 6 were from October, November, and December, and the first one in 2015 was just recently received; 2 are housed and 5 are in process. The individuals need to be able to sustain themselves before being housed so landlords are willing to rent to them. A couple of referrals came from within Human Services, one which helped prevent children from being removed from their parents due to child protective services concerns. Referrals are also coming from the school districts. Linda is currently working with some individuals staying in the warming shelter to help them get sustainable income.
  - e. Community Support Program Supervisor Retirement: Denise Cobbs has been the CSP supervisor for the last few years of her 34 years of employment. She will be retiring in March. Angela Tourdot will be the interim supervisor but is not interested in the position permanently. Tara Koch, R.N., is working on her master's degree and is interested in this position. Bill and Dan are going to meet with Tara to get more information on the timeline for her degree. If this doesn't work out, then they will advertise.

The next meeting of the Sauk County Human Services Board will be March 9th, at 5 p.m. in Room B24. Motion by Jim Bowers, seconded by Tom Kriegl to adjourn. Motion Carried.