



DEPARTMENT OF HUMAN SERVICES

Minutes of Finance Committee of Human Services Board May 5, 2014

1. Meeting was called to order by Lombard at 4:30 p.m., and it was determined that the meeting was in compliance with the open meeting laws.

Present were Lombard, Vertein, and Alexander. Staff present were Brattset and Box.

2. The motion to adopt the agenda was made by Alexander and seconded by Vertein. Motion Carried.
3. Motion to adopt the minutes for the prior month's meeting was made by Vertein, seconded by Alexander. Motion carried.
4. Communications: None
5. Business Items
 - a. Review and Approve Monthly Vouchers: Box distributed and reviewed the *Monthly Voucher Report*. Several line items were explained. A motion to approve monthly vouchers in the amount of \$1,129,403.43 was made by Alexander and seconded by Vertein. Motion Carried.
 - b. Account Receivable Report: The Accounts Receivable report for March 2014 was reviewed by Box.
 - c. Approval for TRIP/Collection Requests: Approval to send 7 accounts to Credit Management Control for \$4,093.05. Motion by Alexander, seconded by Vertein. Motion Carried.
6. Departmental Updates
 - a. Monthly Reports: Box distributed and discussed the March 2014 Volatile line report.
7. Next Meeting – *Tentatively set for June 9, 2014 at 4:30 p.m. based on vote at full Human Service Board meeting.*
8. Adjournment – Motion to adjourn was made by Vertein, seconded by Alexander and carried. Meeting was adjourned at 4:45 p.m.