



DEPARTMENT OF HUMAN SERVICES

Minutes of Finance Committee of Human Services Board July 8, 2013

1. Meeting was called to order by Lombard at 4:30 p.m., and it was determined that the meeting was in compliance with the open meeting laws.

Present were Vertein, Alexander and Kriegl. Staff present were Orth and Box.

2. The motion to adopt the agenda was made by Alexander and seconded by Vertein.
3. Motion to adopt the minutes for the prior month's meeting was made by Vertein, seconded by Alexander and carried.
4. Communications: None
5. Business Items
 - a. Review and Approve Monthly Vouchers: Box distributed and reviewed the *Monthly Voucher Report*. Several line items were explained. A motion to approve monthly vouchers in the amount of \$1,163,770.77 was made by Alexander and seconded by Vertein. Motion Carried.
 - b. Account Receivable Report: The Accounts Receivable report for May 2013 was reviewed by Box.
 - c. Approval for TRIP/Collection Requests: Approval to send 18 accounts to Credit Management Control for \$7,202.48. Motion by Alexander, seconded by Vertein. Motion Carried.
6. Departmental Updates
 - a. Monthly Reports: Box distributed and discussed the May 2013 Volatile line report.
7. Next Meeting – *There will not be a Human Services Finance Committee meeting in August.*
8. Adjournment – Motion to adjourn was made by Vertein, seconded by Kriegl and carried. Meeting was adjourned at 4:45 p.m.