



DEPARTMENT OF HUMAN SERVICES

Minutes of Finance Committee of Human Services Board November 4, 2013

1. Meeting was called to order by Lombard at 4:30 p.m., and it was determined that the meeting was in compliance with the open meeting laws.

Present were Lombard, Alexander, Vertein, Dawson. Staff present were Orth and Box.

2. The motion to adopt the agenda was made by Alexander and seconded by Vertein.
3. Motion to adopt the minutes for the prior month's meeting was made by Alexander, seconded by Dawson and carried.
4. Communications: None
5. Business Items
 - a. Review and Approve Monthly Vouchers: Box distributed and reviewed the *Monthly Voucher Report*. Several line items were explained. A motion to approve monthly vouchers in the amount of \$897,839.82 was made by Alexander and seconded by Vertein. Motion Carried.
 - b. Account Receivable Report: The Accounts Receivable report for September 2013 was reviewed by Box.
 - c. Approval for TRIP/Collection Requests: Approval to send 23 accounts to Credit Management Control for \$8,345.51. Motion by Vertein, seconded by Dawson. Motion Carried.
6. Departmental Updates
 - a. Monthly Reports: Box distributed and discussed the September 2013 Volatile line report.
7. Next Meeting – December 9, 2013 at 4:30 p.m.
8. Adjournment – Motion to adjourn was made by Alexander, seconded by Vertein and carried. Meeting was adjourned at 4:46 p.m.