



DEPARTMENT OF HUMAN SERVICES

Minutes of Finance Committee of Human Services Board April 8, 2013

1. Meeting was called to order by Lombard at 4:30 p.m., and it was determined that the meeting was in compliance with the open meeting laws.

Present were Vertein and Alexander. Staff present were Orth and Box.

2. The motion to adopt the agenda was made by Alexander and seconded by Vertein.
3. Motion to adopt the minutes for the prior month's meeting was made by Vertein, seconded by Alexander and carried.
4. Communications: None
5. Business Items
 - a. Review and Approve Monthly Vouchers: Box distributed and reviewed the *Monthly Voucher Report*. Several line items were explained. A motion to approve monthly vouchers in the amount of \$1,065,089.55 was made by Alexander and seconded by Vertein. Motion Carried.
 - b. Account Receivable Report: The Accounts Receivable report for February 2013 was reviewed by Box.
 - c. Approval for TRIP/Collection Requests: Approval was needed to send 16 accounts in the amount of \$7,596.08 to Credit Management Control. Motion by Vertein, seconded by Alexander. Motion Carried.
6. Departmental Updates
 - a. Monthly Reports: Box distributed and discussed the February 2013 Volatile line report.
7. Next Meeting – *The next meeting will be May 6, 2013 at 4:30 p.m.*
8. Adjournment – Motion to adjourn was made by Vertein, seconded by Alexander and carried. Meeting was adjourned at 4:40 p.m.