

MINUTES
SAUK COUNTY BOARD OF HUMAN SERVICES

Meeting: March 4, 2013, 5:00 p.m., County Board Gallery, Baraboo, WI

Members Present: Scott Alexander, James Bowers, Karen Fabisiak, Beverly Vertein, Andrea Lombard, John Miller, Mark Detter, Thomas Kriegl

Members Excused: Ruth Dawson

Members Absent: None

Others Present: Orth, Brattset, Box

Chair Alexander called the meeting to order and certified compliance with the Open Meeting Law.

Motion by Andrea Lombard, seconded by Karen Fabisiak to adopt the agenda. Motion Carried.

Motion by Thomas Kriegl, seconded by John Miller to approve minutes of the previous meeting. Motion Carried.

Public Comment

None

Communications:

Orth spoke about Human Services Day agenda at the Capital. Anyone interested in attending should contact him as soon as possible. Andrea Lombard, John Miller and Ruth Dawson plan to attend. Andrea Lombard will confirm with two other County Board members who might be interested in attending. Orth distributed several articles on jail aversion a treatment alternative program which were distributed by Thomas Krieg.

Business Items:

- A. **Review and Approve Monthly Vouchers:** Box distributed the Monthly Voucher Report (see attached). There was a decrease in Salary and Benefits due to how payroll fell in the first several months of the year. Contracted Labor was down due to hours down this month. Administration was down due to NetSmart and Marsh County Health Care Center payments being deferred. Community Living and Support were down due to overpayment of a vendor. Community Treatment was down due to not being billed by a vendor this month. Institutions were up due to utilization. John Miller asked why Salaries and Benefits were behind. Box responded that due to the posting dates next month's will balance out. James Bowers questioned Community Living and Support Services that this seems high at this point. Box indicated that it will likely balance out due to timing of payments. Motion by Mark Detter, seconded by James Bowers to approve the Monthly Voucher Report in the amount of \$876,750.48. Motion Carried.
- B. **Quarterly Reports:** Box distributed Alternate Care and Volatile Line Reports (see attached). Box noted that CCI's were over in comparison to budget. Box also discussed Volatile Line Report and projected year-end variance to budget favorable at \$643,933 helped by FPI and a reduction in alternate care.
- C. **Presentation-Mental Health Recovery Services – Sharon Boesl:** Sharon Boesl reported on Mental Health and Recovery Services and distributed a handout reviewing these programs (see attached). In this review, Boesl spoke about crisis, triage, substance abuse services, Comprehensive Community Services, and the Intervention Therapist position.
- D. **Kay Baetje Retirement Resolution:** Motion by James Bowers, seconded by Andrea Lombard to approve the Resolution for Kay Baetje. Motion Carried.
- E. **Reappointment of Theron Hill to the Long-Term Support Planning Committee:** Motion by Beverly Vertein, seconded by Andrea Lombard to reappoint Theron Hill to the Long-Term Support Planning Committee. Discussion: Mark Detter spoke that perhaps it would be helpful before this reappointment goes before the full County Board for the Chairman of the Board to have a brief review of the person's history as a brief summary prior to voting on the reappointment. Motion Carried.

- F. Certificate of Recognition for Alice Moyer – Long-Term Support Planning Committee: Motion by James Bowers, seconded by Karen Fabisiak to approve a Certificate of Recognition for Alice Moyer for her participation on the Long-Term Support Planning Committee. Motion Carried. The Certificate will be printed and presented directly to Alice Moyer.
- G. Approval of 2013 Purchase of Service Contracts: Box distributed the list of 2013 Purchase of Services Contracts (see attached). Included in this were adult family care homes, CBRF's, as well as other providers. An example was reviewed. Motion by Andrea Lombard, seconded by Beverly Vertein to approve the Purchase of Service Contracts as submitted. Motion Carried.
- H. 2012 Preliminary Year End: Orth spoke about the 2012 Year End projections (see attached). The amount is \$1,380,128.37 minus carry forward requests which would equal then a balance of carry forward of \$1,032,403.37.
- I. Approval of Carry Forward Request: Orth spoke about the 2013 Carry Forward Request (see attached). He reviewed the following: Electronic Records-\$100,000; MIS Projects-\$186,725; Purchase of Replacement Agency Car-\$17,000; GPS/Safety Kits for Agency Cars \$700; Training for New Collaboration Program \$4,000; Overtime-\$6100; Overtime\$7419; Reinstate One Time Annual Payment to SCAN \$25,781. Discussion: Mark Dettter noted that the consultant fee for the computer program was approved in 2012. Box indicated that it was not paid in 2012 and now would be moved to 2013 as a carry forward item. Thomas Kriegl noted the carry forward for MIS projects. Box indicated that these items from MIS have not been completed and therefore will be carried forward into 2013. James Bowers stated that if the old car for the Department is replaced it could be donated eventually to Kid's Ranch.
- J. Strategic Issues: Orth reviewed the list of Strategic Issues which were generated at the last Board meeting (see attached). He indicated that the Board Members should pick one or two issues. After various discussion on these topics, it was a consensus to focus on substance abuse and jail diversion. Motion by Thomas Kriegl, seconded by James Bowers to accept substance abuse/prevention and jail diversion to be forwarded to Kathy Schauf for full County Board discussion on Strategic Issues. Motion Carried.

Department Updates

- A. Governor Walker's Budget Proposal: Orth indicated that there will be an increase in mental health services (see attached). This will potentially increase CCS funding to include the potential of county funds currently used to match to receive federal funds. In addition, there will be an Office of Children's Mental Health, CST Grant, likely for new counties. This would not include Sauk County because Sauk County has previously received this grant. There are also funds to establish Peer Review Respite Centers and funds for in-home counseling for children. Lastly, there is additional capacity for forensic units at Mendota Mental Health Center.
- B. New Positions: Orth indicated that Natasha Drury has accepted the Intervention Therapist position and will begin on March 18, 2013. Orth further updated the Committee that we are now fully staffed in Economic Support. Jill Bradley transferred from the Sheriff's Department to accept the position vacated by Kay Baetje's retirement. The Resource Specialist position was filled with Patty Adams accepting this position.
- C. Department of Health Services Secretary Resignation: Orth noted that Dennis Smith has resigned as Department of Health Services Secretary to be replaced by the former Deputy Secretary, Kitty Rhodes as the new Department of Health Services Secretary.

The next meeting of the Sauk County Human Services Board will be April 8, 2013 at 5:00 P.M. Motion by James Bowers, seconded by Karen Fabisiak to adjourn. Motion Carried.