

MINUTES
SAUK COUNTY BOARD OF HUMAN SERVICES

Meeting: August 8, 2022, 4 p.m., County Board Room 326A, West Square Building, Baraboo, WI

Chair, Patricia Rego called the meeting to order and certified compliance with the Open Meeting Law at 4:01 p.m.

PRESENT: Patricia Rego, James Bowers, Jake Roxen, Joan Fordham, Cliff Thompson, Eric Scheunemann;
EXCUSED: Joel Chrisler, Valerie McAuliffe, Delmar Scanlon; ABSENT: None.

Others Present: Jessica Mijal, Stephanie Box, Lori Dee

Motion by Cliff Thompson, seconded by Jake Roxen, to adopt agenda. Motion carried.

Motion by Jake Roxen, seconded by James Bowers, to approve the minutes for the previous Human Services Board meeting held on July 11, 2022. Motion carried.

Public Comment:

None

Communications/Director's Report:

- a. Board Materials: Distributed electronically. Jessica Mijal discussed attending a legislative breakfast on Friday. Jessica worked with Stephanie Box to put together some fiscal data and information about limitations around grant funding streams, payment for institutional care. Jessica reported that Nick Cibulka, Community Support Program Manager, resigned and this position is posted with interviews on September 1, 2022. Another supervisor will be on maternity leave this fall.

Business Items:

- a. Discussion and Action to Approve Monthly Vouchers: Distributed electronically. Stephanie Box reviewed the Monthly Voucher Report. Motion by Joan Fordham, seconded by James Bowers, to approve monthly vouchers for \$2,283,868.60. Motion carried. Eric Scheunemann abstained.
- b. Accounts Receivable Report: Distributed electronically. Stephanie Box reviewed the Accounts Receivable Report for June 2022. Medicaid Comprehensive Community Services (CCS) is 83% of our receivables. Year to date sent to collections: Credit Management, 43 accounts for \$21,272.78; State Debt Collections, 70 accounts for \$136,339.53. Revenue received: \$9,283.83 from Credit Management, \$5,264.93 from State Debt Collections, and \$37,857.38 from TRIP.
- c. Discussion and Action to Approve Collection Requests: Motion by Jake Roxen, seconded by Eric Scheunemann, to approve collection requests of sending 4 accounts for \$2,080.40 to Credit Management Control and 2 accounts for \$2,617.20 State Debt Collections. Motion carried.
- d. Monthly Reports: Distributed electronically. Stephanie Box discussed the June 2022 Volatile Line report. Stephanie reported still projected to have an unfavorable balance at the end of year, the biggest part of this is for adult residential, institutions, and child alternate care placements. Childcare institutions are projecting to be higher as there are two potential placements.

Department Updates:

- a. Funding and Expense Overview – Stephanie Box, Business and Administrative Services Manager: Stephanie Box gave an overview of revenues and expenses. One of the biggest portions of our revenues is general property taxes also known as county levy. Currently in Wisconsin, the County is only allowed to raise the property tax levy by the amount of net new construction. This limits the County in general of how much each department can grow. Stephanie discussed the different funding sources, some have stayed the same and others have increased. Budget revenues: 43% from Medicaid/Medicare revenues, general property taxes is 29%; health and family (DCF/DHS) allocations is 16%, and fees/collections and other contracts is 6%. Stephanie reviewed budget expenses including program allocations, grants, supplemental

funds. Budget expenses: 41% salary and benefits, 27% community living and support, 10% community treatment, 8% administrative, 5% community residential; 6% institutions; 3% contracted labor.

Next Meeting:

The next meeting of the Sauk County Human Services Board will be September 12, 2022, at 4:30 p.m. in the County Board Room 326A.

Motion by James Bowers, seconded by Eric Scheunemann, to adjourn at 4:41p.m. Motion carried.

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