

MINUTES
SAUK COUNTY BOARD OF HUMAN SERVICES

Meeting: June 13, 2022, 4 p.m., County Board Room 326A, West Square Building, Baraboo, WI

Chair, Patricia Rego called the meeting to order and certified compliance with the Open Meeting Law at 4 p.m.

PRESENT: Patricia Rego, James Bowers, Joel Chrisler, Valerie McAuliffe, Jake Roxen, Delmar Scanlon, Joan Fordham, Cliff Thompson, Eric Scheunemann; EXCUSED: None; ABSENT: None.

Others Present: Jessica Mijal, Stephanie Box, Lori Dee, Brent Miller

Patricia Rego requested item 6h, Marsh Country Health Alliance Board, be delayed until July meeting. Motion by Valerie McAuliffe, seconded by James Bowers, to adopt agenda delaying item 6h until July. Motion carried.

Motion by Valerie McAuliffe, seconded by Cliff Thompson, to approve the minutes for the previous Human Services Board meeting held on May 9, 2022. Motion carried.

Public Comment:

None

Communications/Director's Report:

Eric Scheunemann arrived at 4:03 p.m.

- a. **Board Materials:** Distributed electronically. Jessica Mijal discussed the leadership retreat last month at White Mound Park where they worked on team building and focused on agency cultures. The Department of Health Services (DHS) will be onsite next week for an informal visit to discuss programs, what's going well in our county, what the barriers are, and provide feedback. The electronic health record (EHR) is going through an upgrade and implementation is scheduled for July. In the process of scheduling budget meetings and Jessica is looking forward to the in-person Director's meeting in Madison at the end of this week.

Business Items:

- a. **Discussion and Action to Approve Monthly Vouchers:** Distributed electronically. Stephanie Box reviewed the Monthly Voucher Report. Motion by Joan Fordham, seconded by Joel Chrisler, to approve monthly vouchers for \$2,327,371.77. Jake Roxen asked what some of the items were. Motion carried. Eric Scheunemann abstained.
- b. **Accounts Receivable Report:** Distributed electronically. Stephanie Box reviewed the Accounts Receivable Report for April 2022. Stephanie reported accounts receivable are higher than previous months due to an increase in Comprehensive Community Services (CCS) because of the billing cycle and when services are billed.
- c. **Discussion and Action to Approve Collection Requests:** Motion by Delmar Scanlon, seconded by Valerie McAuliffe to approve collection requests of sending 7 accounts for \$2,306.71 to Credit Management Control and 7 accounts for \$14,976.10 to State Debt Collections. Motion carried.
- d. **Monthly Reports:** Distributed electronically. Stephanie Box discussed the April 2022 Volatile Line report. Stephanie reported an outlook of being close to a \$1,000,000 unfavorable balance; the majority of this is between adult residential, institutions, and child alternate care but it is still early. The cost of providing services is increasing along with staff shortage and out-of-state placements—prefer not to have out-of-state placements. The State is aware of these challenges.
- e. **Final Year End:** Stephanie Box reported the 2021 year-end balance is \$120,368.46.
- f. **Discussion and Possible Action to Approve Transfer of Human Services Fund Balance to General Fund:** James Bowers recommended putting the money into the Human Services fund; but suggested if

we don't set aside any more money, that it come out of the General Fund if we need it. Discussed options. Motion by Joan Fordham, seconded by Delmar Scanlon, to approve transfer of Human Services Fund Balance to General Fund in the amount of \$120,368.46. Motion carried, with 8 in favor and James Bowers opposed.

- g. Discussion and Action to Approve 2022 Provider Contract: Stephanie Box indicated these contracts are not with the State, but with outside providers. Waiting for other contracts to be signed and returned. CCS is 100% reimbursed; Children's Long-Term Support (CLTS) is reimbursed from Waiver funds. Motion by Joan Fordham, seconded by Valerie McAuliffe, to approve 2022 Provider Contract list. Motion carried.
- h. Discussion and Action to Appoint Representative to Marsh Country Health Alliance Board: This item is delayed until July.

Next Meeting:

The next meeting of the Sauk County Human Services Board will be July 11, 2022, at 4 p.m. in the County Board Room 326A.

Possible Closed Session: Pursuant to Wisconsin Statutes § 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (Topic: Performance evaluation of Human Services Director.) Motion by Valerie McAuliffe, seconded by James Bowers, to go into closed session at 4:33 p.m. Roll Call: AYES: Patricia Rego, James Bowers, Joel Chrisler, Valerie McAuliffe, Jake Roxen, Delmar Scanlon, Joan Fordham, Cliff Thompson, Eric Scheunemann. NAYS: None. Motion carried.

Motion to reconvene in open session at 4:55 p.m. by Delmar Scanlon, seconded by Joan Fordham. Roll Call: AYES: Patricia Rego, James Bowers, Joel Chrisler, Valerie McAuliffe, Jake Roxen, Delmar Scanlon, Joan Fordham, Cliff Thompson, Eric Scheunemann. NAYS: None. Motion carried.

Motion by Joel Chrisler, seconded by James Bowers, to adjourn at 4:56 p.m. Motion carried.