



DEPARTMENT OF HUMAN SERVICES

Minutes of Finance Committee of Human Services Board February 4, 2013

1. Meeting was called to order by Lombard at 4:30 p.m., and it was determined that the meeting was in compliance with the open meeting laws.

Present were Vertein, Kriegl, Bowers and Dawson. Staff present were Orth and Box.

2. The motion to adopt the agenda was made by Vertein and seconded by Dawson.
3. Motion to adopt the minutes for the prior month's meeting was made by Vertein, seconded by Dawson and carried.
4. Communications: None
5. Business Items
 - a. Review and Approve Monthly Vouchers: Box distributed and reviewed the *Monthly Voucher Report*. Several line items were explained. A motion to approve monthly vouchers in the amount of \$1,143,817.46 was made by Vertein and seconded by Kriegl. Motion Carried.
 - b. Account Receivable Report: The Accounts Receivable report for December 2012 was reviewed by Box.
 - c. Approval for TRIP/Collection Requests: Approval was needed to send 32 accounts in the amount of \$26,361.67 to Credit Management Control. Motion by Vertein, seconded by Kriegl. Motion Carried.
6. Departmental Updates
 - a. Monthly Reports: Box distributed and discussed the December 2012 Volatile line report.
7. Next Meeting – *The next meeting will be March 4, 2013 at 4:30 p.m.*
8. Adjournment – Motion to adjourn was made by Vertein, seconded by Kriegl and carried. Meeting was adjourned at 4:46 p.m.