



DEPARTMENT OF HUMAN SERVICES

Minutes of Finance Committee of Human Services Board January 7, 2013

1. Meeting was called to order by Lombard at 4:30 p.m., and it was determined that the meeting was in compliance with the open meeting laws.

Present were Vertein, Alexander and Kriegl. Staff present were Orth and Box.

2. The motion to adopt the agenda was made by Alexander and seconded by Vertein.
3. Motion to adopt the minutes for the prior month's meeting was made by Vertein, seconded by Alexander and carried.
4. Communications: None
5. Business Items
 - a. Review and Approve Monthly Vouchers: Box distributed and reviewed the *Monthly Voucher Report*. Several line items were explained. A motion to approve monthly vouchers in the amount of \$1,303,656.17 was made by Alexander and seconded by Vertein. Motion Carried.
 - b. Account Receivable Report: The Accounts Receivable report for November 2012 was reviewed by Box.
 - c. Approval for TRIP/Collection Requests: Approval was needed to send 25 accounts in the amount of \$19,364.54 to Credit Management Control. Motion by Vertein, seconded by Alexander. Motion Carried.
6. Departmental Updates
 - a. Monthly Reports: Box distributed and discussed the November 2012 Volatile line report.
7. Next Meeting – *The next meeting will be February 4, 2013 at 4:30 p.m.*
8. Adjournment – Motion to adjourn was made by Kriegl, seconded by Alexander and carried. Meeting was adjourned at 4:44 p.m.